

**Cabinet Meeting – December 6, 2018**  
**Health Science Center Conference Room – 9:00 a.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost (IVPAA/P), Dr. Jim Bullock
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

A. Approval of Minutes – November 26, 2018 – [approved](#)

President

IVPAA/P

- A. Updated Developmental Placement Chart – [approved Accuplacer Next Generation and GED Ready Scores](#)
- [Continue investigating alternate measures for placement](#)
- B. Remote Instructor proposal – [to be further researched](#)

VPSA

- A. Recruitment committee function changes – [approved](#)
- B. Student Code of Conduct handbook
- [Send comments to Dr. Moore for review and compilation.](#)
  - [Suggest development of a separate committee for conduct. The BRT has a very specific role which is not general misconduct issues.](#)

VPFA

AVPWA

AVPPCE

AVPASAS

**II. Discussion**

President

- A. Suggested Board Policy Changes
- [Approved proposed new policies #31 and #32](#)
  - [Discussed key performance measures](#)

IVPAA/P

- [Advanced EMT for Pro Med \(El Dorado\)](#)
- [Service Animals](#)
- [Remote Instructor Proposal](#)
- [Grades Due Friday \(abbreviated timeline this semester\)](#)

## **Dr. James Yates, AVPASA**

### Articulation Agreements - Signing Updates

- ATU – working on 2+2s and scheduling
- UALR – On Hold
- Eversity – working on 2+2s and MOU
- HSU – in process
- [Signing ULM, LaTech, and Eversity MOUs by mail](#)
- [Roslyn Turner and Vicki Badgley completed CISCO Cyber Operations course and certified to teach](#)

### VPSA

- A. Marketing & Recruitment
- B. Spring Enrollment update

### VPFA

- A. HR Update
- B. Facilities/Grounds
  - 1. Construction Updates
    - a. Administration Building- meet with contractor today, starting ASAP
    - b. McWilliams/Callahan House – met with contractor yesterday
  - 2. Heritage Plaza – C&K will put the fountain back together. Tentatively have a date of December 15 for Roman Fountains to be here with Andrew and TC – will make public once the date is confirmed
  - 3. Travel for interviewees
  - 4. Jenzabar Training appears very effective, redid charge and refund master tables and is going well

### AVPA

### AVPPCE

### AVPWA

## **Grant Updates/Progress Reports**

- A. Grant Development
  - 1. NSF – Dr. Tully-Dartez
  - 2. EMA – Dr. Yates
  - 3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates/Dr. Bullock
  - [Spending down on professional development and computer](#)
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. DOJ Consortium (Department of Justice) – Dr. Moore
  - a. L. Lephew and V. Williams attending orientation next week (Virginia)
- F. Verizon
- G. Delta Regional Authority (DRA) – Dr. Tully-Dartez
- H. League for Innovation (Public Health grant) – Dr. Moore

## **IV. Announcements**

- [Legislative – College Update – December 18](#)

SouthArk Upcoming Events			
Date	Description	Location	Time
December 10, 2018	RN and Warren PN Evening Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 7, 2018	Trustees Work Day	West Campus, El Dorado Conference Center	9 a.m.-12 p.m.
December 6, 2018	El Dorado Christmas Parade		7:00 p.m.
December 11, 2018	Employee Holiday Brunch/Potluck	Library	11:00 a.m. – 1:00 p.m.
December 13, 2018	Retirement Reception	Whitfield Atrium	2-3 p.m.
December 13, 2018	Commencement	El Dorado Conference Center	7:00 p.m.
December 18, 2018	Legislative Update	TEC Conference Room	3:00 p.m.