

Cabinet Meeting – June 2, 2021
Admn. Board Room #309 – 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Cynthia Reyna, Heath Waldrop, Ann Southall

I. Action

A. Approval of Minutes – May 19, 2021- Approved

President

VPAA

VPSS

VPFA

AVPA

II. Discussion

President

A. Updates from the following:

- Cynthia Reyna, Foundation Director
 1. Evening with the Stars 2020 – is now in production for the video (draft will be ready for review soon & the event will be aired on Facebook)
 2. Outdoor Expo – September 11th
 - Title Sponsor – Clean Harbor
 - \$40,000 currently in sponsorships
 3. Scholarships
 - Currently have 40 available scholarships
 - Currently have 3.8 million in assets
 - New Student Orientation will now include access to Foundation scholarships
 - Advertisement of Foundation scholarships will now appear on SouthArk campus screens
- Heath Waldrop, Director of Marketing & Publications
 1. Baseball and Softball have made a huge attraction
 - 80 baseball prospects currently
 - 25 softball prospects currently
 - 28 tours were given in May
 - Will be Geofencing “Hot Spots” with ads
- Ann Southall, Manager of Purchasing and Payment Services
 1. Shared detailed information/procedures for the RFQ once the feasibility study of the market demand for student housing is completed

VPAA

- A. Enrollment – Summer enrollment – 4,156 SSCH
- B. Schedule – All updates/corrections have been made
- C. HEERF Funds – Summer Disbursement:
 - \$500.00 - PT students
 - \$1,000.00 – FT students(Form has been sent to students)
- D. Strategic Plan Retreat – Date – June 17th
 - Tentative Plans/Discussions:
 - location (AMTC, Workforce Building)
 - Format
 - Review of the current plan
 - Discussion of the format for the Planning Council (Clearing House)
 - Shared Governance
 - APM Updates
 - Box Lunches

VPSS

- A. Wheelchair access in ECC – The Cabinet discussed the necessities of purchasing a wheelchair for visitor use
- B. Upward Bound Summer trip (follow-up) – The Cabinet is still working through the details
- C. Main Street El Dorado Events – Event dates have been sent out
- D. Athletics – Tryouts for baseball and softball went well
- E. Student Center Update/discussion:
 - location for weight room (East Campus or Vans)
 - porch repairs (contractor has been contacted)
 - ADA Compliance
- F. Student Housing RFQ content & timeline – More discussion by the Cabinet on the feasibility of market demand for student housing
- G. Recruiting golf cart (student tours) – The Cabinet discussed the feasibility of the purchase of a 6-8 seat golf cart for campus tours:
 - large groups/families
 - inclement weather
 - disabilities

VPFA

- A. HR Updates – Available/open positions were discussed by the Cabinet (complete listing on the web)
- B. Facilities Updates
 - CT Building – the temperature is now cooling down in the building
 - Houses to be demolished on Thursday, June 3rd:
 1. The ACAP House
 2. The house located on Hardy Street
 3. The house located on West Street

AVPA

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Planning for summer activities, including new student orientation
- D. **Verizon** – Dr. Tully-Dartez
- E. **Verizon Food Pantry Grant** – Dr. Moore – Discussing summer distributions for students and long term plans
- F. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- G. **Early College/Career Coach grant** – Dr. Moore – Discussing collaboration with Registrar’s Office and Arts/Sciences Program Director
- H. **Mentor-Links Grant** – Dr. Tully-Dartez
- I. **Career Pathways** – Dr. Moore – Initiating book loan program for summer terms
- J. **Upward Bound** – Dr. Moore – Planning for start of summer program & discussing summer trip opportunities
- K. **NSF Grant** – Dr. Tully-Dartez -
- L. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Preparing for summer bridge program
- M. **Perkins** – Dr. Moore – Finalizing the SimCapture subscription agreement for Health Science program

IV. Announcements