

# Academic Affairs Council

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## MEETING MINUTES

Date: January 14-22, 2019

Place: E-MAIL Vote

### I. Call to order

Dr. Sterling Claypoole called to order an e-mail meeting of the Academic Affairs Council at 10:48a.m. on Friday December 7, 2018, in Whitfield 231.

### II. Roll Call

***The following council members were emailed:*** Sam Allen, Leslie Appling, Vicki Badgley, Jennifer Baine, Benjamin Cagle, Dr. David Carty, Micheal Champion, Dr. Sterling Claypoole, Ashley Dougan, Shannon Forrest, Gary Hall, Caroline Hammond, Susan Heyde, Yolanda Hoof, Sherry Howard, Ted James, Beverly Land, Brandy Mendoza, Cindy Meyer, Justin Murphree, Jim Roomsburg, Philip Shackelford, Susan Spicher, Amy Sturdivant, Roslyn Turner, Ray Winiecki, and Dr. James Yates

***The following council members voted:*** Sam Allen, Leslie Appling, Vicki Badgley, Micheal Champion, Dr. Sterling Claypoole, Ashley Dougan, Gary Hall, Susan Heyde, Yolanda Hoof, Ted James, Beverly Land, Brandy Mendoza, Cindy Meyer, Justin Murphree, Jim Roomsburg, Philip Shackelford, Susan Spicher, Amy Sturdivant, and Roslyn Turner.

### III. Standing Committee Reports

#### A. Curriculum Committee – Dr. Sterling Claypoole, Chair

1. Motion – To add MATH 1073 Technical Mathematics as an alternative math pre-requisite to CHEM 1014/Lab College Chemistry Principles1/Lab

*Vote: A Motion to add MATH 1073 Technical Mathematics as an alternative math pre-requisite to CHEM 1014/Lab College Chemistry Principles1/Lab was approved with 22 Yes Votes on 1/15/2019.*

2. Criminal Justice Program/Plan of Study – add the following CJ courses to the Plan of Study to more accurately reflect the requirements for an AAS Degree and to be in proper alignment with ADHE.

- a. CRJU 2503: Criminology
- b. CRJU 2523: Introduction to Corrections
- c. CRJU 2543: Juvenile Rehabilitation and Corrections
- d. CRJU 2513: Juvenile Justice
- e. CRJU 2533: Community-Based Corrections

*Amendment: An amendment was made by Dr. Cindy Meyer- We accept the 5 Criminal Justice syllabi presented, with post-vote edits, prior to delivery to ADHE, for including at least one Criminal Justice Program Outcome to be aligned with each Course Learner Outcome with all editing being completed as a joint activity among the Criminal Justice Program Director, the Dean of Arts and Science, and the Curriculum Committee Chair.*

*Vote: A motion to accept the above amendment was seconded by Susan Spicher and approved.*

*Vote: A motion to add the Criminal Justice courses to the Plan of Study to more accurately reflect the requirements for an AAS Degree and to be in proper alignment with ADHE was approved with 16 Yes Votes on 1/22/2019.*

3. General Technology Degree Plan – Culinary Program – add the Culinary Technical Certificate as a tract in the General Technology Associate of Applied Science Degree.
  - a. In order to improve the degree options for student and expedite the availability of Title IV funds to culinary students, we wish to add the culinary technical certificate as a tract in the General Technology associate of applied science degree.

*Vote: A Motion to add the Culinary Technical Certificate as a tract in the General Technology Associate of Applied Sciences Degree was approved with 15 Yes Votes on 1/22/2019.*

*Prepared by: Mary Kate Sumner*