

Academic Affairs Council

MEETING MINUTES

Date: Friday, April 3, 2020

Time: N/A

Place: Electronically

I. **Electronical**

Electronic votes set up in Google Forms for all motions. Supporting documents were attached for all to view.

II. **Roll Call**

The following council members voted: Mandi Haynes, Gary Hall, Brandy Mendoza, Jim Roomsburg, Dr. Michael Murders, Dr. Cindy Meyer, Linda Bates, Susan Spicher, Susan Wache, Dr. Sterling Claypoole, Caroline Hammond, Benjamin Cagle, Justin Guerin, Sam Allen, Vicki Badgley, Dr. James Yates, Ray Winiecki, Shannon Forrest, and Dr. David Carty.

Votes recorded by: Michele Hildreth (Recorder)

III. **Approval of minutes from the previous meeting:**

The minutes of the council meeting held on Friday, March 6, 2020 were voted to be accepted and approved.

IV. **Old Business**

- A. A. Curriculum Proposal Process Task Force has not met, due to COVID-19 issues.

V. **Chair Information Sharing – Cindy Meyer, Chair**

- A. Planning Council from February 2020

- 1. All items sent to Planning Council (03/20/2020) were sent to Cabinet

VI. **Other Councils**

- A. No Report

VII. **VPAA Information Sharing – Michael Murders**

- A. A. Continuously monitor your emails for updates and information

VIII. **Standing Committee Reports**

A. **Actions**

- 1. Academic Standards Committee – *Susanne Wache, Chair*

- a. No Report

- 2. Assessment Committee – *Genevieve White, Chair*

- a. No Report

- 3. Curriculum Committee – *Ken Bridges, Chair*

- a. Motion: Add a co-requisite laboratory for MATH 1083 Math for Health Professionals.

Vote: Approved

- b. Motion: add a co-requisite Laboratory for MATH 1113 Mathematical Reasoning

Vote: Approved

- c. Motion: Change name of CSCI 1813 from Principles of Information Assurance to Cyber Security Essentials
Vote: Approved
- d. Motion: Change the following courses' prefix from CSCI to BTEC (1113 Social Media, 1903 Digital Publishing, 1923 Introduction to Digital Photo Editing, 2043 Web Design 1, 2183 Introduction to Computer Graphics, 2193 Web Design 2, 2223 Excel, 2413 Advanced Microsoft Office)
Vote: Approved
- e. Motion: Change course number for Math for Health Professionals from MATH 2123 to MATH 1083
Vote: Approved
- f. Motion: Eliminate BSTD requirement for the CP in EMT; Revise EMT CP course descriptions
Vote: Approved
- g. Motion: Modify MATH 1073 Technical Math Redesign
Vote: Approved
- h. Motion: Removal of Basic Studies Math Courses.
Vote: Approved
- i. Motion: Update the Computer and Information Technology GPS.
Vote: Approved
- 4. Distance Learning Committee – *Genevieve White, Chair*
 - a. No Report.
- 5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. No Report.
- 6. Library Committee – *Gary Hall, Vice Chair*
 - a. No Report.

B. Discussions

- 1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
- 2. Assessment Committee – *Genevieve White, Chair*
 - a. No Report
- 3. Curriculum Committee – *Ken Bridges, Chair*
 - a. No Report.
- 4. Distance Learning Committee – *Genevieve White, Chair*
 - a. No Report
- 5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. No Report
- 6. Library Committee – *Gary Hall, Vice Chair*
 - a. No Report

C. Committee Announcements

- 1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
- 2. Assessment Committee – *Genevieve White, Chair*

- a. No Report
- 3. Curriculum Committee – *Ken Bridges, Chair*
 - a. No Report
- 4. Distance Learning Committee – *Genevieve White, Chair*
 - a. No Report
- 5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. No Report
- 6. Library Committee – *Gary Hall, Vice Chair*
 - a. No Report

IX. Announcements

- i. May 14 at 7 p.m.: Spring Commencement – CANCELLED
- ii. April 28th, Tuesday at 12:00 p.m. - Faculty Lunch & Learn Zoom Meeting

X. Adjourn

Voting Closed Monday, April 6, 2020

Prepared by: Michele Hildreth