

Academic Affairs Council

MEETING MINUTES

Date: Friday, May 1, 2020

Time: 11:00 AM

Place: Microsoft Teams

I. Microsoft Teams

Cindy Meyer called to order the regular meeting of the Academic Affairs Council at 11:00 a.m. on Friday, May 1, 2020, in Microsoft Teams.

Voting was conducted by hand raising icon in Microsoft teams.

II. Roll Call

The following council members were present: Mandi Haynes, Sherri Arrington, Gary Hall, Brandy Mendoza, Jim Roomsburg, Dr. Michael Murders, Dr. Cindy Meyer, Linda Bates, Micheal Champion, Susan Spicher, Susan Wache, Dr. Sterling Claypoole, Lillian Ellen, Caroline Hammond, Benjamin Cagle, Justin Guerin, Sam Allen, Vicki Badgley, Jennifer Baine, Dr. James Yates, Ray Winiecki, Shannon Forrest, Teresa Hampton, Zanna Linder, Jim Roomsburg, Amy Sturdivant, Genevieve White, Justin Murphree, Phillip Shackelford, and Dr. David Carty.

The following council members were excused: None

The following council members were absent: Kenneth Bridges

The following guests attended the meeting: Dr. Bentley Wallace and Michele Hildreth (Recorder)

Votes recorded by: Michele Hildreth (Recorder)

III. Approval of minutes from the previous meeting:

The minutes of the council meeting held on Friday, April 3, 2020 were voted to be accepted and approved. Motioned by Micheal Champion and 2nd by Phillip Shackelford

IV. Old Business

- A. All items from virtual Academic Affairs Council meeting (April 2020) were approved and sent to Planning Council (April 24, 2020).
- B. Curriculum Proposal Task Force meeting being arranged.

V. Chair Information Sharing – Cindy Meyer, Chair

- A. Planning Council from April 24, 2020
 - 1. All Academic Affairs Council items sent to 04/24/2020 Planning Council meeting, were accepted, and then were sent to Cabinet. All of these items were approved by Cabinet.
 - 2. All items sent from March 6th, 2020 Academic Affairs Council March meeting were approved by Cabinet.
 - 3. Administrative Affairs Council (during April 24, 2020 Planning Council) brought forth the APM 2.18 Red-line changes for Salary Payments. Document attached.

VI. Other Councils

- A. No Report

VII. VPAA Information Sharing – Michael Murders

A. Commencement: 21 May 2020

VIII. Standing Committee Reports

A. Actions

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. *Motion:* Add a line within all Master syllabi that “the modality/delivery of instruction may be modified at any time due to emergencies or unforeseen situations”
NOTE: The majority of the Academic Standards Committee members voted in favor of it.
Vote: Approved
2. Assessment Committee – *Genevieve White, Chair*
 - a. No Report
3. Curriculum Committee – *Ken Bridges, Chair*
 - a. *Motion:* Update the AAS – Early Child Education to allow students a choice of Social Science courses so there will be more flexibility in scheduling and degree completion.
Vote: Approved
 - b. *Motion:* Revise the General Business curriculum to eliminate three of the present tracks, and modify the remaining track to have more electives, allowing students to continue to pursue the same specialized concentrations of courses.
Vote: Approved
 - c. *Motion:* Revise the Accounting TC curriculum to reduce the number of hours to a level that could reasonably be completed in just two semesters.
Vote: Approved
 - d. *Motion:* to change the course numbers for the following Criminal Justice Courses;
Change the course number from:
CRJU 2553 Introduction to Criminology to CRJU 1313 Introduction to Criminology
Vote: Approved
CRJU 2523 Introduction to Corrections to CRJU 1353 Introduction to Corrections
Vote: Approved

Question: Are they transferable? (Sam Allen)

Answer: No, they are not. (Dr. Murders)

4. Academic Support Committee – *Genevieve White, Chair*
 - a. No Report.
5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. *Motion:* On coming full time Faculty members for the Faculty Affairs Committee must have a minimum of two (2) full academic years of service at SouthArk to be appointed to this committee.
 - Requires an addition to APM*Motion to change:* a minimum of two (2) full academic years of service to a minimum of one (1) year of service – *Approved* (motion by Phillip Shackelford and 2nd by Gary Hall)
Vote: Approved with amendment

Motion: To extend the time an additional 15 minutes at 12:00 p.m. by Dr. Claypoole, 2nd by Gary Hall

Motion: To extend the time an additional 15 minutes at 12:14 p.m.

- b. *Motion:* Add a position on Faculty Affairs Committee membership for an Adjunct Faculty Representative to be filled by a volunteer from the current pool of adjunct faculty and must have a minimum of two (2) full academic years of service at SouthArk to be appointed to this committee.

- Requires an addition to APM

Motion to add: full academic years or “four (4) semesters” – *Approved* (motion by Micheal Champion and 2nd by Phillip Shackelford)

Vote: *Approved with Amendment*

Motion: To extend the time an additional 15 minutes at 12:32 p.m.

- c. *Motion:* Recommends the Organizational Communication Structure Proposal for Shared Governance in Committees, Councils, Cabinet communication of Proposal Requests forward and backward as the official process in the APM guidelines – APM 1.10.

- Requires an addition to APM

Vote: *Approved*

B. Discussions

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
2. Assessment Committee – *Genevieve White, Chair*
 - a. No Report
3. Curriculum Committee – *Ken Bridges, Chair*
 - a. No Report.
4. Academic Support Committee – *Genevieve White, Chair*
 - a. No Report
5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. No Report

C. Committee Announcements

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
2. Assessment Committee – *Genevieve White, Chair*
 - a. No Report
3. Curriculum Committee – *Ken Bridges, Chair*
 - a. No Report
4. Distance Learning Committee – *Genevieve White, Chair*
 - a. No Report
5. Faculty Affairs Committee – *Susan Spicher, Chair*
 - a. No Report
6. Library Committee – *Gary Hall, Vice Chair*
 - a. No Report

II. Announcements

i. Multiple Measures for Math and English Placement – Begin Summer 2020

Placement directly into College Algebra, Intro to Statistics, Math

Reasoning, or any other college-level math class:

- Score of 19 or higher on the math portion of the ACT, or the test equivalent or
- All of the following:
 - Enrollment within 5 years of high school or a 2- or 4-year college/university.
 - An overall high school or college GPA of 3.5 or higher.
 - A high school grade of A, B, or C in any course beyond Algebra II.
 - Student choice for placement in course.

Placement into College Algebra with lab, Math Reasoning with lab, Technical Math, or Math for Health Professionals:

- Score of 17 or higher on the math portion of the ACT, or the test equivalent or
- All of the following:
 - Enrollment within 10 years of high school or a 2- or 4-year college/university.
 - An overall high school or college GPA of 2.5 or higher.
 - A high school grade of A, B, or C in Algebra II.
 - Student choice for placement in course.

Placement into Technical Math with lab:

- Score of 16 or below on the math portion of the ACT, or the test equivalent or
- Has not been enrolled in a high school or college in more than 10 years.
- Does not meet the other requirements above.

III. Adjourn

Meeting Adjourned at 12:47 p.m.

Prepared by: Michele Hildreth