

# Academic Affairs Council

## MEETING MINUTES

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Date: Friday, September 4, 2020

Time: 10:45 AM

Place: Microsoft Teams

### I. Microsoft Teams

Gary Hall called to order the regular meeting of the Academic Affairs Council at 10:45 a.m. on Friday, September 4, 2020, in Microsoft Teams.

Voting was conducted by poll in Microsoft teams.

### II. Roll Call

***The following council members were present:*** Mandi Haynes, Sherri Arrington, Gary Hall, Brandy Mendoza, Jim Roomsburg, Dr. Michael Murders, Dr. Cindy Meyer, Linda Bates, Micheal Champion, Susan Spicher, Susan Wache, Dr. Sterling Claypoole, Lillian Ellen, Caroline Hammond, Benjamin Cagle, Justin Guerin, Sam Allen, Vicki Badgley, Jennifer Baine, Dr. James Yates, Ray Winiecki, Shannon Forrest, Teresa Hampton, Zanna Linder, Jim Roomsburg, Amy Sturdivant, Genevieve White, Justin Murphree, Phillip Shackleford, Kenneth Bridges, and Dr. David Carty.

***The following council members were excused:*** None

***The following council members were absent:*** None

***The following guests attended the meeting:*** Dr. Bentley Wallace and Michele Hildreth (Recorder)

***Votes recorded by:*** Michele Hildreth (Recorder)

### III. Approval of minutes from the previous meeting:

The minutes of the council meeting held on Friday, May 1, 2020 were voted to be accepted and approved. Motioned by Susan Spicher and 2<sup>nd</sup> by David Carty

### IV. Old Business

A. Nothing Reported

### V. Chair Information Sharing – Gary Hall, Chair

A. Welcome

B. Election of Vice Chair

1. Mandi Haynes nominated by Susan Spicher. Mandi Haynes declined the nomination.
2. Sam Allen nominated by Susan Spicher. Sam Allen declined the nomination.
3. Scott Larkin nominated by David Carty. 2<sup>nd</sup> by Phillip Shackleford. Scott Larkin accepted position as Academic Affairs Council Vice Chair.

### VI. Other Councils

A. No Report

### VII. VPAA Information Sharing – Michael Murders

A. Academic Affairs Organizational Structure and Workforce Education.

1. Subject was addressed by Brooks Wathall

## VIII. Standing Committee Reports

### A. Actions

1. Academic Standards Committee – *Susanne Wache, Chair*
  - a. *Motion:* The Academic Standards Committee is asking for a vote regarding the nomination of Dr. Wache, myself, as chair of the Academic Standards Committee for a second term since the member of the committee rotating into the position respectfully declined.  
*Vote: Approved*
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. *Motion:* Request that BSTD 0603 English I be removed as the prerequisite for BUSI 1003 American Enterprise System and be replaced with ENGL 1113 Composition I.  
*Vote: Approved*
  - b. *Motion:* Add a COMM prefix to BTEC 1113 Social Media.  
*Vote: Approved*
  - c. *Motion:* Change all EMA courses from COMM to MMAT (Multimedia Arts and Technology).  
*Vote: Approved*
  - d. *Motion:* Add two courses in Special Topics COMM 2903; COMM 2913  
*Vote: Motion Tabled*
  - e. CRJU 2523 Introduction to Corrections to CRJU 1353 Introduction to Corrections  
*Vote: Approved*
4. Academic Support Committee – *Genevieve White, Chair*
  - a. No Report.
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
  - a. *Motion:* Request Approval of revised Faculty Evaluation.  
*Motion to Add:* to include that the deans get o use the old form until the end of this semester year. Motion made by Vicki Badgley and 2<sup>nd</sup> by Nancy Whitmore.  
*Vote: Approved with amendment*

### B. Discussions

1. Academic Standards Committee – *Susanne Wache, Chair*
  - a. No Report
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. No Report.
4. Academic Support Committee – *Genevieve White, Chair*
  - a. No Report

5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
  - a. Susan Spicher turns the interim chair position over to Dr. Sterling Claypoole

**C. Committee Announcements**

1. Academic Standards Committee – *Susanne Wache, Chair*
  - a. No Report
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. No Report
4. Distance Learning Committee – *Genevieve White, Chair*
  - a. No Report
5. Faculty Affairs Committee – *Sterling Claypoole, Interim Chair*
  - a. Sterling Claypoole has been elected as Vice Chair of Faculty Affairs Committee and will assume the acting chair position for the immediate future in the absence of Mr. Champion
  - b. Editing continues on revised faculty Manual (APM Change form needed). Will be presented at a later date

**II. Announcements**

- Nothing to Report

**III. Adjourn**

Meeting Adjourned at 11:28 a.m.

*Prepared by: Michele Hildreth*