

Academic Affairs Council

MEETING MINUTES

Date: Friday, November 6, 2020

Time: 10:45 AM

Place: Microsoft Teams

I. Microsoft Teams

Gary Hall called to order the regular meeting of the Academic Affairs Council at 10:45 a.m. on Friday, November 6, 2020, in Microsoft Teams.

Voting was conducted by poll in Microsoft teams.

II. Roll Call

The following council members were present: Mandi Haynes, Sherri Arrington, Gary Hall, Brandy Mendoza, Jim Roomsburg, Dr. Michael Murders, Dr. Cindy Meyer, Linda Bates, Susan Spicher, Susan Wache, Lillian Ellen, Caroline Hammond, Benjamin Cagle, Justin Guerin, Sam Allen, Dr. James Yates, Ray Winiecki, Shannon Forrest, Zanna Linder, Jim Roomsburg, Amy Sturdivant, Genevieve White, Justin Murphree, Phillip Shackelford, Scott Larkin, Brooks Whathall, and Dr. David Carty.

The following council members were excused: Micheal Champion, Dr. Sterling Claypoole, and Nancy Whitmore

The following council members were absent: Jennifer Baine, Vicki Badgley, Zanna Linder, and Alivia Zartuche

The following guests attended the meeting: Dr. Bentley Wallace, Dr. Stephanie Tully-Dartez, Dean Inman, Roselyn Turner, Mary Kate Sumner, Kim Britt, and Michele Hildreth (Recorder)

Votes recorded by: Michele Hildreth (Recorder)

III. Approval of minutes from the previous meeting:

The minutes of the council meeting held on Friday, October 2, 2020 were voted to be accepted and approved. Motioned by Susan Spicher and 2nd by Linda Bates.

IV. Old Business

A. Nothing Reported

V. Chair Information Sharing – Gary Hall, Chair

A. Faculty Manual

B. December Meeting

VI. Other Councils

A. Nothing Reported

VII. VPAA Information Sharing – Michael Murders

A. Commencement

B. Nurse Pinning

C. PTK

D. Convocation

- E. Assessment
- F. Academic Calendar

VIII. Standing Committee Reports

A. Actions

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report.
2. Assessment Committee – *Scott Larkin, Chair*
 - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
 - a. No Report
4. Academic Support Committee – *Genevieve White, Chair*
 - a. No Report.
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
 - a. *Motion:* Request Approval of revised Faculty Manual 2020.
Vote: Approved with amendment

B. Discussions

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
2. Assessment Committee – *Scott Larkin, Chair*
 - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
 - a. No Report.
4. Academic Support Committee – *Genevieve White, Chair*
 - a. This OER plan is being shared so that the Academic Support Committee can gather as much feedback as possible and ultimately make plans for developing a sustainable OER initiative at SouthArk. Please read through the plan and send any thoughts or feedback to Philip Shackelford or Genevieve White.
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
 - a. No Report

C. Committee Announcements

1. Academic Standards Committee – *Susanne Wache, Chair*
 - a. No Report
2. Assessment Committee – *Scott Larkin, Chair*
 - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
 - a. No Report
4. Academic Support Committee – *Genevieve White, Chair*
 - a. In an effort to provide SouthArk students with a common navigational experience in Blackboard, the Academic Support Committee is recommending a new policy for the Distance Learning Policy and Procedure manual that states: “All new faculty will have their Blackboard course navigation menu locked until they have completed the Blackboard training course. The navigation menu will be unlocked once the training is complete and Academic Support receives approval from the appropriate dean”

- a.
- 5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
 - a. No Report

II. Announcements

Nothing to Report

III. Adjourn

Meeting Adjourned at 11:21 a.m.

Prepared by: Michele Hildreth