

Academic Standards

MEETING MINUTES

Date: November 13, 2017

Time: 4:15 pm

Place: HSC Lecture Hall Room 136

I. Call to order- This meeting was called to order at 4:18 pm

II. Roll Call

a. **The following committee members were present:**

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| • Roslyn Nipper- <i>Chair</i> | Health Sciences |
| • Ashley Dougan - <i>Vice-Chair</i> | Liberal Arts |
| • Brandy Mendoza - <i>Secretary</i> | Health Sciences |
| • Dr. Susanne Wache | Liberal Arts |
| • Vicki Badgley | Liberal Arts |
| • Connie Short | Continuing Education Staff Member |
| • Dean Inman - <i>Permanent</i> | Administrative / Dean of Enrollment Services |

b. **The following committee members were excused:**

c. **The following committee members were absent:**

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| • Karsten Tidwell | Career & Technical Education |
| • Casey Wilson | Career & Technical Education |
| • Scott Larkin | Liberal Arts |
| • Dr. Jim Bullock - Ex-officio | Vice President for Academic Affairs |

d. **The following guests attended the meeting:**

III. Approval of minutes from last meeting- there were no minutes from the previous meeting to review.

IV. Old Business- there was no old business to discuss

V. New Business- Review and revise student online course evaluations

- a. Roslyn Nipper led the discussion stating she received suggestions to create similar evaluation forms for students and faculty. She also received suggestions for possibly changing the rating from agree, disagree, not applicable to a rating of one through five.
- b. Dr. Wache requested clarification for specific questions regarding the current evaluation for standard and online courses.
- c. Vicki Badgley requested clarification for the “best practices” portion and how it compares to student evaluations.
- d. Ashley Dougan questioned if we are revising the questions or the layout.
- e. Dean Inman mentioned that the faculty evaluation was being revised. Therefore he made a motion to table the discussion until the new format is approved.
- f. Vicki Badgley seconded the motion

VI. **Adjournment-** The committee adjourned at 4:30 p.m.

Minutes submitted by: Brandy Mendoza