

## Academic Standards Committee

April 30, 2021

Members present: Vicki Badgley, Jennifer Baine, Scott Larkin, Pam Teague, Garrett Trussell, Stephanie Tully-Dartez, and Jayna Winiecki.

Guest: Cindy Meyer.

Call to Order: 11:00am.

The committee began its work by approving the November 20, 2020, meeting minutes. Jennifer Baine motioned that the committee accept the minutes as written, Scott Larkin seconded, and the committee voted in favor.

Next, the committee raised the issue of changing the language in the college catalogue concerning the academic appeals process. Many faculty raised concerns over the language and wished to make revisions. One instructor and program director, Cindy Meyer, visited the meeting and encouraged the committee to take extra time to review the appeals policy thoroughly, making it consistent across programs and disciplines. Much discussion ensued until the committee recognized that the deans, who made the request for the academic appeals editing changes, do not form a standing committee, so they cannot dictate policy; they can only ask for a motion to change it.

The committee then turned to creating a motion concerning the changes in the academic appeals process catalogue language. Eventually, Jennifer Baine made the following motion: "I move that we modify the proposal for the Academic Appeals Process and Procedure with input from faculty and program directors." The motion did not receive its required second, so Jennifer Baine asked to table the motion and create a new one that reads, "I move we table the previous motion and reconvene on Wednesday, so in the meantime, we can obtain input from faculty and program directors and then reconsider the previous motion." Scott Larkin seconded this motion and the committee voted in favor.

Next, Chairperson Wache discussed the Academic Affairs Council's tabling the acceptance of the Academic Standards Committee's request to change the wording of APM measure 3.06 concerning the master and course syllabi. At the March 19, 2021, Academic Affairs Council meeting, inadvertently the electronic document proposing the changes only contained the alterations to APM 3.06A, the part concerning the master syllabus and not B, the section identifying policy for course syllabi. Thus, the council could not lend its approval at that time.

So, the chair proposed we add the B section to the document with a few minor edits and re-submit the APM change to the Council. The corrections concerned making the document's wording consistent by changing all references to Course Learner Outcomes to Student Learner Outcomes. The chair said she would make the edits, fill out the new APM change request form, and submit it to the Academic Affairs Council for final approval at the meeting on Friday May 7.

Finally, the committee discussed changes to the 2021-2022 college catalogue concerning multiple measures for initial placement in math and English courses. These changes were approved over a year ago but recorded incorrectly in the catalogue. The measure read that a score of 17-18 on the American College Test would place a student in English composition with ALP. However, the policy should have read that a score of 16-18 on the ACT would allow admittance into English composition with ALP. After this last piece of editing, Jennifer Baine made the following motion: "I move that we now accept using multiple measures to place students in math and English courses." Pamela Teague seconded the motion, and the committee voted in favor.

At the meeting's close, Jennifer Baine reminded the committee they would meet on Wednesday May 5 to discuss the deans' request to change the wording of the academic appeals policy. She would coordinate the meeting and find an acceptable meeting time.

At 11:57am, Garrett Trussell moved that the meeting adjourn, to which Pamela Teague seconded, and the committee voted its approval.