

CURRICULUM COMMITTEE

MEETING MINUTES

Date: January 20, 2022

Time: Virtual

Place: Via Email

Attendees: Susan Spicher, Dr. James Yates, Linda Bates, Kelly Goodwin, Tammy Ward, Brandy Mendoza, Jayna Winiecki, Dr. Stephanie Tully-Dartez, and Jennifer Schroeder.

Six voting members needed for quorum, which occurred.

I. Call to Order

- a. On January, 19, Chairperson Spicher emailed an agenda and a request for votes to be returned via email. All voting members replied as noted below.

II. Approval of Minutes

- a. The meeting minutes from the November 18, 2021 were reviewed by the committee.
- b. There were no additions or corrections to the minutes. The approval was unanimous.

III. Chair Updates

Per Chairperson Spicher, Dean Ray Winiecki requested the second CTE faculty position remain vacant due to a shortage of faculty compared the number of positions needed for shared governance.

VOTE: The committee voted unanimously to accept this request and only have one member from CTE at this time.

MyCampus contains the most recent curriculum forms, which are located under the administration module and employee forms.

IV. Old Business

V. New Business

Curriculum Request – Health Sciences

Chairperson Spicher shared a curriculum change request (HS007 12202021Meyer) to update the CLOs for HS007. The CLO team reviewed the request on 1/19/22 and determined it met the SMART goals criteria. There is not a change to course content or delivery and the recommendation was to accept the curriculum change as requested.

DECISION: The committee voted unanimously to approve the change request.

VI. Announcements

- a. Nothing was announced at this time.