

CURRICULUM COMMITTEE

MEETING AGENDA

Date: FEBRUARY 24, 2022

Time:

Place: VIA EMAIL

Attendees: Susan Spicher, Dr. James Yates, Linda Bates, Kelly Goodwin, Tammy Ward, Brandy Mendoza, Jayna Winiecki, Dr. Stephanie Tully-Dartez, and Jennifer Schroeder.

Six voting members needed for quorum, which occurred.

I. Call to Order

On February 22, 2022, Chairperson Spicher emailed an agenda and a request for votes via email. All voting members replied as noted below.

II. Approval of Minutes

The committee reviewed the meeting minutes from the January 20, 2022. Additions and/or corrections to the minutes were not provided. The approval was unanimous.

III. Chair Updates – Susan Spicher

The Academic Affairs Council approved Curriculum Change Request HS007 12202021MEYER. The Planning Council will review the request next.

On 2/11/22, all faculty received an email reminding them to submit any curriculum proposals/changes at their earliest convenience. They were also directed to the location of the forms on MyCampus. There have only been a few inquiries regarding clarification of the process from faculty.

IV. Old Business

V. New Business

Curriculum Change Request - EMT

Chairperson Spicher shared a curriculum change request (HR007 02152022LAWS) to update the CLOS for EMSP 1007. The Curriculum Committee received the request on 2/21/22 for review and determined it met the SMART goals criteria. There is not a change to course content or delivery and the recommendation was to accept the curriculum change as requested.

VOTE: The committee voted unanimously to approve the change request.

Term for Curriculum Committee Chairperson

Chairperson Spicher requested discussion to consider having the chair position for the Curriculum Committee be a two-year position? With this change, the Vice-Chair position would become a two-year position with the vice-chair taking on increased leadership during April/May of the 2nd year. This would mean a four to five-year appointment to the committee if taking a vice-chair appointment. If approved, this would need final approval from the council(s).

Dr. Yates started the discussion with the following email.

About item #4, I'll be honest, I'm very apprehensive about this idea of changing chair/vice-chair terms to two years. If I had more information about why you feel there would be a need for change, I might feel differently. But honestly, I don't think making a permanent change from one year to two years is a good idea for the following reasons:

- It will make someone in a leadership position think twice and be reluctant to accept either of these roles, if for no other reason than the time commitment. Two years is an awfully long time to expect someone to serve as a chair and a vice-chair. I'll be honest, if this approval would go through for next year and I was expected to serve as chair of the committee for two years, I'll likely resign from it. I don't think anyone in faculty will want to serve in leadership position for two years.
- Is there really a serious need to propose this? Are any other chair positions under consideration for expanding to two years? I can't off-hand think of any other two chair/vice-chair term of service in shared governance.
- I think a better proposal might be to allow a chair/vice-chair to serve two years if that chair/vice-chair so desired (or if there was a need for that) with the committee membership in favor and voting to allow that. To me that would be much equitable and amenable than making it a new requirement for any and all future chairs/vice-chairs of Curriculum Committee.

Chairperson Spicher replied with the following:

This idea has been tossed around for different committees that I have participated in. It is really more about continuity of work since many of the curriculum proposals this committee would potentially be working with could take longer than the one-year time span to process depending on submission time frame, new courses, new degrees, etc. It also seems like the committee finally gets things moving through appropriately.

Yes, two years is a long commitment to a chair role but I think is totally doable. Your idea of an allowance to be in the role for a second year may indeed be a good solution.

This is why I wanted to put it out there for discussion so we could get the various perspectives.

Appreciate your thoughts.

Director Mendoza replied with the following: My only thought about the 4-year position for

Vice-chair is that their first year would be vice chair with no learning of the committee prior.

Jennifer Schroeder replied by stating: I see both sides. My preference would be Dr. Yates'

idea of making it an option but not mandated. If we go that route, I think it needs to include a term limit so a maximum is set, too.

Additional feedback was not received, nor was a decision made.

VI. Announcements

- a. Nothing was announced at this time.