

FACULTY AFFAIRS COMMITTEE MINUTES

AUGUST 27, 2021

Members Present: Lillian Ellen, Carolyn Langston, Cynthia Meyer, Vernita Morgan, Justin Murphree

Staff Present: Mary Kate Sumner

- I. The meeting was called to order at 10:30 a.m.
- II. Lillian asked for nominations for officers. Vernita Morgan was nominated for vice chair by Carolyn and the motion was seconded by Cynthia. The motion was approved unanimously. On a motion by Vernita and a second by Cynthia, Carolyn was selected to continue as secretary.
- III. Minutes of all the previous meetings had been approved and posted on the website by Mary Kate.
- IV. Mary Kate asked members to review APM 1.10 regarding functions and membership of the committee. Mary Kate offered to meeting again with the committee to explain the provisions of APM 1.10.
- V. There was a discussion regarding the best time to meet in the future. Since three new members will be selected by Nominating Committee in the next week, it was agreed that Lilli will send an inquiry allowing members to select the day and time of monthly meetings.
- VI. There will be a discussion of committee functions and member responsibilities at the next meeting. Cynthia suggested the members send Lilli questions and suggestions before the next meeting.
- VII. On a motion by Cynthia and a second by Vernita, the meeting was adjourned at 10:55.