

## Assessment Committee Minutes

Date: Thursday, **January 28, 2021**

Time: 4:02pm

Place: Microsoft Teams - Assessment Committee

Team

<b>ASSESSMENT COMMITTEE</b> <b>CHAIR: Scott Larkin</b>			
<b>Member</b>	<b>Title/Department</b>	<b>Present</b>	<b>Absent</b>
Karsten Tidwell	Career & Technical Education	x	
Garrett Trussell	Career & Technical Education		x
Sarah Bauldree	Health Sciences		x
Zanna Linder	Health Sciences	x	
Dr. Rhonda Lee-Ernest	Arts and Sciences		x
Scott Larkin - <i>Chair</i>	Arts and Sciences	x	
Christy Wilson	Arts and Sciences	x	
Vincent Dawson	Student Services Member	x	
Genevieve White - <i>Permanent</i>	Assessment Coach	x	
Justin Geurin	Instructional Design Coordinator	x	
Brooks Walthall	Dean of Workforce and Continuing Ed	x	
Caroline Hammond – <i>Ex-officio</i>	Dean of Health Sciences	x	
Dean Inman - <i>Ex-officio</i>	Registrar		x
Ray Winiecki - <i>Ex-officio</i>	Dean of Career & Technical Education		x
Dr. James Yates - <i>Ex-officio</i>	Dean of Arts & Sciences	x	
Dr. Stephanie Tully-Dartez - <i>Permanent</i>	AVP for Institutional Planning and Academic Support	x	
Dr. Michael Murders	VPAA		x

I. The committee reviewed the November 19, 2020, minutes.

A. Christy Wilson voted to accept.

B. Justin Geurin seconded.

C. The motion was accepted unanimously.

II. The committee finished old business

A. The committee created a new assessment report rubric, set for approval February 5, 2021, by the Academic Affairs Council.

B. The group reviewed the December assessment week's successes.

III. The members addressed New Business—ARRT report reviews.

A. The committee broke into teams to review ARRT reports.

B. Group one (Stephanie Tully-Dartez, Scott Larkin, and Zanna Linder) reported that ART 2003 (Art Appreciation) used Bloom's Taxonomy brilliantly for wording CLOs, but needed help with action plans, support initiatives, and data.

C. Group one also noted that OCCU (Introduction to Occupational Therapy) 1103's report needed better employment of Bloom's Taxonomy in wording CLOs, but also masterfully developed action plans, success percentages, and raw data review.

D. Group 2 (Caroline Hammond, Christy Wilson, Brooks Walthall, Vincent Dawson, and Karsten Tidwell) reported that ENGL 2123 (Advanced Grammar) provided a strong assessment of grade targets and action plans, but ACCT 2003 showed need for reviewing ARRT fundamentals.

E. Group 3 (James Yates, Genevieve White, and Justin Geurin) reported that ECON 2033 (Macroeconomics) struggled to establish goals, while EDUC (Child Growth and Development) produced clear course learning outcomes.

F. The full committee agreed some instructors struggle with unclear action plans, limited supporting initiatives, and the lack of raw data.

IV. The committee made plans for its next meeting.

A. Instead of critique ARRT WEAVE reports, the committee will meet to review its

progress during the academic year.

1. Genevieve White and Christy Wilson will review the reporting calendar.
  2. Vincent Dawson and James Yates will visit the Assessment website to suggest revisions.
  3. Brooks Walthall and Caroline Hammond will consult the Assessment Manual's chief flowchart to look for changes.
- B. The committee needs to make adjustments to the annual assessment report, revise parts of the Assessment Manual, present data and changes to college governance, and prepare for the Higher Learning Commission report.

V. The committee adjourned at 5:17pm.

- A. Christy Wilson made the motion.
- B. James Yates seconded.
- C. The motion carried unanimously.