

Library Committee Minutes
November 29, 2006
Library Conference Room

Members Present: Carolyn Langston (Chair), Donna Hendricks, Suzane Wache, Ann Southall, Francis Kuykendall

Members Absent: Jay Winiecki, Phillip Eichman

Carolyn Langston called the meeting to order at 3:00. The minutes from the last meeting will be provided to the members prior to the next meeting.

Old Business:

Francis Kuykendall said the student ID discussions and planning were moving forward. Probably the service will move to The Learning Center by the Fall 2007 when new equipment is purchased.

Discussion of the library hours continued from the last meeting. Kuykendall handed out usage statistics summary for October and September 2006. (see attachment). The slight usage from 7:00 pm to 8:00 pm came from neighborhood residents and not students. TLC is open until 8:00 pm. Arrangements will be made to provide additional convenient hours for teachers who bring their classes to the library. The purpose for changing the hours is for more efficient use of staff time. Staff members can come to work earlier when the service demand from students and faculty is greater. Thomas Johnson could deliver equipment in the mornings. Perhaps 3 or 4 classes meet during the evenings per semester and appropriate pre-planning can accommodate those classes. Donna Hendricks made the motion that the library hours be 7:30 am to 7:30 pm. Ann Southall seconded. The motion passed. Kuykendall will write the recommendation to change the library hours to 7:30 am – 7:30 pm. She will send a draft to the committee for review before presenting it to Dr. Quinn. Langston noted this recommendation might be a transition to closing at 7:00 pm if the usage supported such a recommendation. Hendricks suggested the motion be changed from 7:30 am to 7:00 pm; therefore, eliminating the need to submit an additional recommendation to Dr. Quinn. The motion was changed to read: The library hours will be from 7:30 am to 7:00 pm. Special arrangements will be made for extended hours when requested by faculty to bring their classes for research.

Kuykendall handed out collection statistics for total collection and materials added since July 2006. She stated that ACRL recommends community colleges have 30,000 volumes. Currently the library owns less than 22,000. The age of reference books should be approximately 5 years. (see attachment)

Kuykendall requested consideration and discussion of limiting the computer access to currently registered college students be on the agenda of the next meeting. Resident patrons will continue to have access to periodicals, newspapers, and books. The purpose for this recommendation is for security on the campus. The recommendation was

prompted by an alleged criminal act committed by a non-student using a library computer. A question was raised about how this would affect NCA self-study in 10 years if we limited community access. An additional question was raised about high school students and adults who used the computers to access email but didn't surf the Internet. Kuykendall stated that she would poll other community college libraries to get copies of their computer access policies. A suggestion to provide a Friends of the Library status to some non-student patrons was discussed. The discussion of restricted computer access will be discussed at the next meeting.

Respectfully submitted
Lauri T. Wilson