**Minutes- Library Committee meeting**

**October 16, 2012**

The meeting was called to order at 3:05 p.m. by Carolyn Langston, Chair.

Present were: Francis Kuykendall, Library Director; Matt Connier, Gayle Norman, and Mandi Haynes.  
The minutes of the last meeting on August 26, 2011, were read and approved.

**Old Business**  
Mrs. Kuykendall reported that the 3 recommendations previously made by the Library Committee [to include non-students/ patrons in the College catalog’s dress code policy, to change the name of the Library and Facilities Committee to the Library Committee, and to refer to the Library Media Center, in all future College documents, as the Library] have all been approved by the Academic and Student Services Council.

**New Business**  
Matt Connier inquired, and discussion ensued about various members of the Library committee. Dr. Langston will send an e-mail to Dr. Cantu to suggest/ request a new member to replace Ann Southall and a new member from the Technical division to replace Jay Glass.

The recommendation to make the Library committee an ad hoc committee is not agreeable to the members of the Library committee. The Library committee members unanimously recommend remaining a standing committee with regular meetings being held on the third Tuesday of each month at 3:00 p.m. Mrs. Kuykendall and Dr. Langston will create a resolution and send it to all applicable parties.

It is the consensus and recommendation of the Library committee that the Academic Affairs and Student Services Council remain as one, intact group instead of splitting.

Mrs. Kuykendall provided updates on the progression of Library renovations:

* Bids will be read on October 29, and the Library will begin being painted in November.
* The Library has purchased new shelves.
* The Library currently has 2 new air conditioning units, and will soon have 2 additional units installed.
* To conserve space, the Library has begun keeping magazines for 2 years instead of 6 years and keeping newspapers for 2 months instead 6 months.
* The Library has purchased an online subscription for the Arkansas Democrat Gazette.
* The Archives are online at present, but are not yet complete.

The meeting adjourned at 3:50.

Mandi Haynes

HNS Division Representative