

The Library Committee meeting was held September 12, 2017, in the Library conference room.

Present were: Dr. Rhonda Lee-Ernest, Chair; Philip Shackelford, Library Director; Lauri Wilson, Secretary; Valerie Lewis; Beverly Land; Martha Dunn; Zanna Linder (via Blackboard Collaborate) from Warren campus); and Benjamin Cagle, guest.

The meeting was called to order at 4:02 p.m. by Dr. Lee-Ernest. There was a quorum.

Dr. Rhonda Lee-Ernest was elected as chair.

Beverly Land was elected as vice-chair.

The minutes from the meeting of August 16, 2017, were accepted.

A proposed motion to make Philip Shackelford an ex officio member of the committee was tabled after some discussion. Several members voiced a desire to learn more about the shared governance structure before a vote is cast.

New business from Philip Shackelford:

Since September is National Library Card Sign-up month, Barton Library and SouthArk Library have collaborated on a promotional billboard. Both libraries will have a drawing of the new library card holders from this month, and the winner will win a \$50 gift card. The funds will be drawn from the Library Fund, if the committee votes to approve. A motion was made to vote on whether or not to use the funds for the gift card, and the vote was unanimous in favor of the proposal.

Announcements from Philip Shackelford:

The library staff reached 91% of their 2016-2017 goals. He also made available a copy of the End of the Year Report, and the Operational Plan for 2017 for each committee member.

Announcements from Dr. Lee-Ernest:

Dr. Lee-Ernest gave a report from the Academic Affairs committee about upcoming events for the Fall semester.

According to the APM, the Library Committee meets the 3rd Tuesday of the month at 3 p.m. It was determined that Zanna Linder was available at that time via Blackboard Collaborate, so the next meeting will be on Tuesday, October 17 at 3:00 p.m.

Dr. Lee-Ernest called for adjournment at 4:50 p.m.

Secretary,
Lauri Wilson