

Cabinet Meeting
Monday, April 5, 2014
3:00 p.m., West Campus – Administration Building Board Room
Agenda

Dr. Jones began meeting recognizing Dr. Cantú to bring his announcements

1. SARA Update from ADHE – We are checking to see if we are having to pay each state for clinical sites
2. Honors Program with SAU-Magnolia is being discussed/proposed – Dr. Jones asked that a date be set in May??
3. MOU's for Concurrent Credit ready for Superintendent/President's signature at Wednesday's meeting have until June 1st.
4. USDA/Delta Consortium Grant Application being submitted by BRTC as the lead for rural health programs (ARNEC) consortium must include 3 rural institutions.
5. Commencement Program was distributed by Cantú. Dr. Jones mentioned that Charlie Thomas would be receiving the SouthArk Spirit Award.
6. The Secondary Education audit was completed last week by the Arkansas Department of Career Education. There were no findings. Dr. Aaron said the auditors gave some good tips on how to increase reimbursement.
7. Loss Control Survey by Arkansas Insurance Department begins tomorrow through Wednesday. Aaron state Fire Survey has not taken place since 2010 it will start at 11:00a.m. Tuesday, May 6, 2014.
8. Holiday Schedule for 2014-15 – Aaron stated schedule will have 3 extra days from Friday after Thanksgiving to be placed at Christmas break or at Memorial, Labor and MLK days. Cabinet decided with the 3 days at the latter.
9. Jenzabar - Installation of the Jenzabar portal framework is nearing completion
05/11-14/2014: Chris Sullivant & I will be traveling to Tulsa, OK for training on the Jenzabar portal, mobile, and PX web query
05/22/2014: Jenzabar staff will be on site for Admissions training & review of current practices
05/26-06/01/2014: Chris Sullivant & I will be traveling to Washington, DC for the Jenzabar JAM 2014 conference – Dr. Tim Kirk
10. Emergency Alert System – The system is now configured to receive NOAA warnings, alerts for 71730 can now trigger the system
The System can now communicate with Blackboard Connect to text email, text, and robocall announcements
There will be a test of the Emergency Alert System on Tuesday, May 6th at 1:30 pm – Dr. Tim Kirk
11. Emergency phones - The initial bid (\$13,460) for the final installation of the six emergency phones was high enough to require additional quotes to meet State guidelines. Evers has been briefed on the project and is preparing a bid; Lawrence Electric is scheduling a walk through and will be submitting a bid.
Project costs reflect the lack of unswitched electric power at the poles. – Dr. Tim Kirk

I. Issues for Discussion/Action

- A. Alumni Recommendations/Selection – Dr. Cantú distributed the list of nominees after reviewing the Cabinet chose Katherine Harrell after her credentials have been confirmed.
- B. Social Media Policy –Do we have enough in place? – Dr. Cantú distributed a recent Facebook post from a student speaking negatively about the ARNEC program and an instructor. The students has since apologized and withdrawn from the program but damage has been done. It was discussed among Cabinet about a SouthArk Policy regarding social media.
Action Item: Dr. Bullock to review APM 4.08 to determine if it needs to be amended or an addition made.
- C. All Faculty meeting on Tuesday, May 6, 2014 – In Dr. Tully-Dartez's absence Jones request if and how to relay information regarding raises it was decided by Cabinet to state that 2% will be budgeted depending on the Fall enrollment.
- D. HLC Criterion Thursday, May 8, 2014 – Dr. Stephanie Tully-Dartez
- E. What NOAA events should automatically trigger the Emergency Alert System, if any? Action Item: Kirk is to find the by zip or county.

II. Roundtable