

Cabinet Meeting – Monday, July 15, 2015
VPL Conference Room, ADM 102-A
Minutes

President, Dr. Barbara Jones
Vice President for Learning, Dr. Mickey Best
Vice President for Student Services, Dr. Jim Bullock
Chief Information Officer, Dr. Tim Kirk
Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez
Interim Chief Administrative Services Officer, Dr. Michael Chikeleze

I. Action

Approval of Minutes – July 8, 2015 – [approved with minor edits](#)

VPL

- Archive [Procedures](#) consideration – [recommend to include in the Library procedures manual.](#)

II. Discussion

President

- Coverage/signing for week of July 20th
 - Leave Calendar
- Weekend Coverage
- Planning Retreat (7/30/15 – East Campus Center for Workforce Development) – [moved to Chamber of Commerce Board Room 8:30 am – 3:30 pm.](#)
- Board of Trustees Retreat (7/31/15 – El Dorado Conference Center)

VPL

- Tentative Convocation 2015 schedule
 - [recommend contacting the Professional Development Committee for additional break-out session ideas.](#)
 - [Recommend including information sessions for HLC and Title IX/Clery Act.](#)
 - [A revised draft will be presented at the next Cabinet meeting.](#)

ICASO

- Review of Positions
 - Committee for Physical Plant Director
- Stringfellow Property Plan
- [AMTC Bid](#)
- [Welding Building Bid](#)
- [APM Changes Report draft](#)

CIEAO

- Plus 50 Summit

III. Announcements

President

- Painting Board Room – began 7/13/15, should be finished Friday

VPL

- Prior Learning Assessment (PLA) e-form is ready to go live and catalog content added
- Proposal for comprehensive Faculty Evaluation Plan (FEP) to be presented at August 3rd cabinet meeting
 - [It will go to Academic Affairs Council next.](#)