

Cabinet Meeting – Monday, November 9, 2015
Administration Building Board Room – 3:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u> x </u>	<u> </u>	President, Dr. Barbara Jones
<u> </u>	<u> x </u>	Vice President for Finance and Administration, Mr. Carey Tucker – Excused
<u> x </u>	<u> </u>	Vice President for Learning, Dr. Mickey Best
<u> x </u>	<u> </u>	Vice President for Student Services, Dr. Jim Bullock
<u> x </u>	<u> </u>	Chief Information Officer, Dr. Tim Kirk
<u> x </u>	<u> </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes –November 2, 2015 – [Approved](#)

President

VPFA

VPL

VPSS

CIO

CIEAO

II. Discussion

President

- HLC
- Assessment
- SouthArk Lead – [Project Report](#)
- Veterans Day – [Dr. Bullock to revive an event on campus next year.](#)
- Veterans Advisor – [Dr. Bullock will discuss this assignment with Dr. Spencer](#)
- Diversity [Committee – Make an appointment committee & add to APM 1.10](#)
- [Branding of Programs – Distance Learning, Early Start, University Center](#)

VPFA

VPL

VPSS – [New, revised SGA Constitution](#)

CIO

CIEAO – [Basecamp](#) - [HLC project management with review dates](#)
 - [Use for other projects such as master syllabi & assessments](#)

III. Announcements

[President](#) – [November Schedule](#)

VPFA

VPL

VPSS

CIO

- Upcoming Jenzabar events
 - Nov 9-13 second pass of data conversion
 - Nov 16-20 Basic Infomaker training – writing reports and getting data from EX
 - Nov 30-Dec 1 Data Validation
 - Dec 1-3 Financial Aid Module training
 - Dec 2-4 CRM (customer relationship management) setup & configuration
 - Dec 7-11 Required reports for go-live
 - Dec 15-16 JICS (portal) admin training
 - Jan 4-6 CRM s faculty/student/staff setup & configuration
 - Jan 12-15 CRM faculty/student/staff training

CIEAO

SouthArk Coming Events			
Date	Description	Location	Time
November 10	History Lecture Series – Dr. Carl H. Moneyhon	El Dorado Conference Center	6:30 p.m.
November 13	Phi Theta Kappa Induction	El Dorado Conference Center	6:00 p.m.
November 17	Board of Trustees Meeting	Admin Board Rm	3:45 p.m.
November 30	RN Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 1	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
December 2	Foundation Board Meeting	Health Sciences Center 3 rd floor conference room	Noon
December 3	Student Music Recital	El Dorado Conference Center	Noon
December 6	Between the Lines	El Dorado Conference Center	2:00 p.m.
December 14	LPN Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 15	Employee Holiday Potluck	Gym	11:30 a.m. to 1 p.m.
December 17	Commencement	El Dorado Conference Center	7:00 p.m.