

Cabinet Meeting – Friday, July 07, 2017  
Administration Building Board Room – 9:00 A.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Interim VP for Academic and Student Affairs/Provost, Dr. Jim Bullock
<u>X</u>	_____	Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>	_____	Interim Associate VP for Workforce and Career Education, Dr. Stephanie Tully-Dartez
<u>X</u>	_____	Interim Associate VP for Arts, Sciences, and Academic Support, Dr. James Yates

**I. Action**

Approval of Minutes – June 22, 2017 – [approved](#)

President

VPFA

IVPASA/P

AVPA

IAVPWFCE

IAVPASAS

**II. Discussion**

President

- A. BOT Retreat – [slides due to Dr. Jones by Friday, July 14](#)
- B. Planning Council Retreat – [review of draft agenda for July 11<sup>th</sup>, 8:00-4:00 p.m., WFDC Room 121](#)
- C. MAD/Music Fest opportunities – [security, student organizations-food, ECC/Bistro, signage](#)
- D. Employment contracts
- E. APM

VPFA

- A. HR Update
- B. Construction update
  - [AMTC and McWilliams- delays because of rain](#)
  - [AMTC – August before rail and rail bed to be started](#)
  - [Fountain – part on order – ETA 4-6 weeks, being made at manufacturer](#)
- C. Re-key facilities – [this summer – distribution to faculty at convocation](#)
- D. PAFs – [Summer II due by Monday](#)
- E. Food Contract Committee – [SS rep, Busn fac rep, VPFA, Barry, Ann, President, Student Rep.](#)
- F. Security – [fencing](#)

#### IVPASA/P

##### A. Summer 2017 enrollment

<b>2016-17</b>	<b>2015-16</b>	<b>Change</b>
605 (I, II, Long)	616 (I, II, Long)	- 1.78%
253 Summer II #	205 (832 SSCH)	+ 23.4% headcount
(1044 SSCH)		+ 25.5% SSCH

##### B. Non-viable programs – statement for advisors to make students aware of possible curricular changes in 2017-18.

#### AVPA

#### IAVPWFCE

#### IAVPASAS

- contact info sheet for FT and Adjunct faculty very cumbersome.
- Course evaluation delay issues with using Bb. Robert Norman recommended to go back to Lime Survey or consider another product.

### **III. Grant Updates/Progress Reports**

#### **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – June 26-30**

- o Awaiting Karen Breashears's response for a time to set up a meeting with Systems and Lanxess.

#### **DOL/NEG/ASP – Dr. Bullock**

##### o **Weekly Summary of Activities: June 26-30**

- Received 'Employer Satisfaction Survey' from El Dorado Paper Bag for NEG grad. (scores across the board – 4's out of 5's with an overall performance of a 4)
- Disseminating information regarding the previously incarcerated population to Southark Workforce, Adult Ed, and Carl Perkins.
- Reviewed MAD positions
- E-mailed R. Moss (Governor's Dislocated Worker Task Force) about Stephens Paper lay-offs

##### o **Weekly Summary of Activities 7/3-7/7**

- Sent monthly report to Kyla Waters
- Talked with prospective NEG participant in Hampton AR.
- Confirmed CPT program start next month on August 7
- Began working on new NEG flyers that will focus on Vanessa Williams and myself as the primary contacts for NEG program until new counselor is hired.

#### **ADHE FIT (Futures in Information Technology) – Dr. Bullock**

#### **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – June 26-30**

- o We have 14 local educators attending STEAM. Today is day 2 of the event that includes tours of El Dorado Chemical and Lanxess. The Be Pro Be Proud vehicle was here yesterday and the attendees visited the truck.
- o Preparation continues for the Young Manufacturers Academy (YMA) to be held July 31-August 4.

#### **ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock**

##### o **Weekly Update 6/26 – 6/30**

- Bridge to Composition ongoing Monday, Tuesday, and Wednesday. The program finished up on Wednesday with a small closing ceremony after the posttest.
- Seven students completed the program

- The combined reading/writing (sentence skills) increase was 7 pts. This is 2 pts higher than the established metric.
- **Weekly Report 7/3/17 – 7/7/17**
  - The Bridge to College Algebra program began on Monday.
  - Students took the pretest on the Accuplacer
  - 12 students participated in Week 1

#### **IV. Announcements**

President – funeral for former Board of Trustee, David Ross – Saturday, 11A, First Baptist Cordell

VPFA

IVPASA/P – Irene Portia will be extra help with non-traditional recruitment this summer.

AVPA – updated calling trees

IAVPWFCE

IAVPASAS

\*\*\*\*\*Please send updates of upcoming events to Susan.\*\*\*\*\*

<b>SouthArk Upcoming Events</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
Tuesday, August 1, 2017	OTA Pinning Ceremony	El Dorado Conference Center	4:30 p.m.