

Cabinet Meeting – Friday, July 26, 2017
Administration Building Board Room – 3:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Interim VP for Academic and Student Affairs/Provost, Dr. Jim Bullock
<u>X</u>	_____	Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>	_____	Interim Associate VP for Workforce and Career Education, Dr. Stephanie Tully-Dartez
_____	<u>X</u>	Interim Associate VP for Arts, Sciences, and Academic Support, Dr. James Yates (at U-Lead)

I. Action

Approval of Minutes – July 7, 2017 – [approved](#)

President

VPFA

IVPASA/P

AVPA

IAVPWFCE

IAVPASAS

II. Discussion

President

- A. ACC Ps/Cs meeting – topics
- B. Productivity Funding distribution
- C. MAD/Music Fest
 - parking – [Yancy Kyle \(Director Security\)](#) and [Sherry Brown \(Beverage Manager\)](#)
 - student organization fundraising
 - Security
 - Classes
 - Other considerations
- D. Heritage Plaza updates
- E. BoT retreat – [Faculty Evaluations](#), [APM](#), [Program Viability](#)
- F. Chamber CEO visit
- G. Progress reports
- H. ACC Leadership Institute Class X
- I. United Way Loaned Executive
- J. 17-18 Presidential Goals

VPFA

- A. HR Update
- B. Construction update – McWilliams- fencing, electrical inspection, cut back shrubbery
 - a. JCI – hired Trane expert for ECC controls, 30 days
- C. Copiers - #, usage and locations
- D. Agreement for services/contracts - progress

IVPASA/P

- A. Meeting with Deans, Program Directors, and Faculty of Programs on the ADHE Non-Viable List – next meeting with each dean/program directors and AVP to develop action plans
- B. Re-evaluation of the Recent Faculty Evaluation Process – meeting with AVPs and deans to discuss

AVPA

IAPWFCE

- A. Strategic Plan – written feedback by next cabinet meeting – also review mission – due August 2nd
- B. Service Animals – new procedure to be developed

IAPASAS

III. Grant Updates/Progress Reports

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez week of July 24

- Ray Winiacki is scheduling a meeting for August 18 that involves our industry partners Systems and Lanxess along with Karen Breashears, Kyla Waters, and SouthArk administration. The purpose is to finalize our apprenticeship program in a manner that works for all parties involved, especially state DOL.

DOL/NEG/ASP – Dr. Bullock

Weekly Summary of Activities: July 17-21

- Spoke with Ralph Phillips of Adult ED for information on new Adult ED participants. Received some prospective leads on 3 candidates.
- Met with Cleanthia Willis of Adult ED who introduced me to a man who has been laid off from Chemtura and is seeking his WAGE certification. Exchanged contact information.
- Interfaced with Donald Lee on potential leads and was referenced to a prospective student who showed interest in the CPT program. Obtained contact information, application, and supporting paperwork.
- Formally introduced to Rebekah Wagner, our new case manager. Conversated particularly about her access to UI records and SNAP records that reflect connection to laid-off workers who could qualify for our NEG/ASP program.
- Met with two international students and assisted them with copies of international student policies, regulations and requirements along with contact and website information for the college. Information for the Adult ED ELS program was also given for their nephew who speaks little English.

ADHE FIT (Futures in Information Technology) – Dr. Bullock

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez week of July 24

- Final preparations continue for Young Manufacturers' Academy (YMA) July 31 thru August 4. There are 21 students registered for the event. The Be Pro-Be-Proud vehicle will be on the east campus on Monday, July 31. Marcus Tatum, Charlie Hankins, and Shondranise Wright will join the other groups of volunteers assisting us.

The others are Kara Lowery and the SouthArk Student Ambassadors, SouthArk Student Government Association, Adult Education staff, and a few former students. We will also have presentations by personnel from Systems, Lanxess, and Lion Oil.

ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock

Weekly Report 7/10/17 – 7/13/17

- Week 2 of 4 for Bridge to College Algebra
- Bridge to College Algebra group toured The Salvation Army, The Agape House Children's Home, and The Arkansas Museum of Natural Resources.

Weekly Report 7/17/17 – 7/20/17

- Week 3 of 4 for Bridge to College Algebra
- Bridge to College Algebra group toured The Murphy Art District
- Two other locations were initially planned, but due to conflicts, the group watched *Hidden Figures* in the Lib Auditorium.

IV. Announcements

President

See Events on next page

VPFA

IVPASA/P

A. Enrollment Numbers

Summer Enrollment	2015-16	2016-17	Change
Headcount (I, II, Long)	616	592	-3.9%
SSCH (I, II, Long)	4590	4486	-2.3%
Headcount (II only)	205	243	+18.54%
SSCH (II only)	832	1006	+20.9%

B. ACC Award Nominees

- Faculty: Genevieve White
- Professional Staff: Tim Johnson
- Academic All-Star: Dioseline Guzman Mancera

C. ADHE Reports Submitted

- MOUs with Secondary Schools Offering Concurrent Enrollment through SouthArk
- Annual Concurrent Enrollment Report
- Annual Faculty Evaluation Report (in progress)

AVPA

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*****Please send updates/edits/additions of upcoming events to Susan.*****

SouthArk Upcoming Events			
Date	Description	Location	Time
Tuesday, August 1, 2017	OTA Pinning Ceremony	El Dorado Conference Center	4:30 p.m.
Friday, August 4, 2017	Surgical Technology Pinning Ceremony	ECC	6:00 p.m.
Friday, August 4, 2017	Rad Tech Pinning Ceremony	ECC	6:00 p.m.
August 14, 2017	New Student Orientation	ECC	
August 16, 2017	Convocation	ECC	
August 17, 2017	Convocation	ECC	
September 9, 2017	Outdoor Expo	ECC	
October 12, 2017	Lecture Series – John Douglas	ECC	7:00 p.m.
October 17, 2017	Union County College Night		
November 30, 2017	NSLS Induction Ceremony		
December 14, 2017	Commencement	ECC	7:00 p.m.