

Cabinet Meeting – Monday, August 28, 2017  
Administration Building Board Room – 3:00 P.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Interim VP for Academic and Student Affairs/Provost, Dr. Jim Bullock
<u>X</u>	_____	Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>	_____	Interim Associate VP for Workforce and Career Education, Dr. Stephanie Tully-Dartez
<u>X</u>	_____	Interim Associate VP for Arts, Sciences, and Academic Support, Dr. James Yates

**I. Action**

Approval of Minutes – August 21, 2017 – [approved with edits](#)

President

VPFA

IVPASA/P

- A. APM 1.10 – [approved – edits to Academic Standing Committees](#)
- B. APM 3.17 – [approved edit to review assessment reports from fall and spring following fall with a report by spring](#)

AVPA

IAVPWFCE

IAVPASAS

**II. Discussion**

President

- A. [Productivity Funding Model Update](#)
- B. [High School enrollment](#)

VPFA

- A. HR update
- B. Construction update
  - [AMTC gravel delivered; rail installed this week; rail car next week](#)
  - [McWilliams fence finished](#)
  - [Chiller at TEC has fan on order – not online yet](#)
  - [Agreement with City signed so lighting replacement should begin soon](#)
  - [City to assist with Townhouse parking lot](#)
- C. Food Service Contract update
- D. APM updates – [11 approved – to go out by email with hard copy maintained by Susan](#)
- E. ACC Travel questions – [travel submitted to Ann Southall ASAP](#)
- F. Pay Date – [under review](#)

#### IVPASA/P

- A. ACC Session and Pre-Session Attendees
- B. Proposed Dates for Student Recognition Ceremony
  - Nov. 16 (Fall)
  - April 19 (Spring)
- C. Proposed Date for AAFFD: February 17, 2018
- D. Funding for World Day
- E. [Enrollment - 1453](#)

#### AVPA

#### IAVPWFCE

#### IAVPASAS

### **III. Grant Updates/Progress Reports**

**DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez**

**DOL/NEG/ASP – Dr. Bullock**

#### **Weekly Summary of Activities: August 21<sup>st</sup> – 25<sup>th</sup>**

- Created three NEG/ASP flyers, one via Canva and two via Power Point but will be converting Power Point flyers over to Canva
- Visited Ralph Phillips of WAGE and Donald Lee of CPT for recruits and to inform them that NEG will be continuing but presently we will not be facilitating the program and they would have to go through WIOA
- A follow up from our only NEG participant, presently, who informed me that a representative from WIOA had finally contacted her and informed her she was approved for the program
- Met with one of my previous potential recruits who had changed their mind and picked up a NEG application which I informed him of our circumstances and directed him to get the application back to me before next Thursday or he would have to personally deliver it to WIOA
- Met with a family of three potential recruits for the program whom I ended up directing to the WAGE program, their primary priority seemed to be employment which they inquired about Confex criteria for employment

**ADHE FIT (Futures in Information Technology) – Dr. Bullock**

**ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez**

**ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock**

#### **Weekly Update 8/21 – 8/25**

- Date planning/logistics for class room visits
- Administer the Accuplacer to last concurrent credit students
- Presented to seniors at EHS
- 200 Group Contacts
- 35 Individual Contacts

#### IV. Announcements

##### President

- A. Board Meeting September 19 – material/reports due to SJ Friday, September 8
- B. Please review the chart below and send all edits/updates/events to SJ

##### VPFA

- A. AACUBO annual meeting October 1-3 in Arkadelphia

##### IVPASA/P

##### AVPA

##### IAVPWFCE

##### IAVPASAS

\*\*\*\*\*Please send updates/edits/additions of upcoming events to Susan. \*\*\*\*\*

SouthArk Upcoming Events			
Date	Description	Location	Time
September 9, 2017	Outdoor Expo	El Dorado Conference Center	
September 19, 2017	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
October 12, 2017	Lecture Series – John Douglas	El Dorado Conference Center	7:00 p.m.
October 17, 2017	Union County College Night		
November 21, 2017	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
November 30, 2017	NSLS Induction Ceremony		
December 14, 2017	Commencement	El Dorado Conference Center	7:00 p.m.