

Cabinet Meeting – Monday, September 11 2017
Administration Building Board Room – 3:00 P.M.
Agenda

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Interim VP for Academic and Student Affairs/Provost, Dr. Jim Bullock
<u>X</u>	_____	Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>	_____	Interim Associate VP for Workforce and Career Education, Dr. Stephanie Tully-Dartez
<u>X</u>	_____	Interim Associate VP for Arts, Sciences, and Academic Support, Dr. James

I. Action

II. Action

Approval of Minutes – September 5, 2017 – [approved](#)

President

VPFA

IVPASA/P

AVPA

IAVPWFCE

IAVPASAS

II. Discussion

President

A. Productivity Funding Model

1. Update/Public comment
2. Task Force – [Christy Wilson, Stephanie Tully-Dartez, Carey Tucker, Jim Bullock, Jim Yates, Dean Inman, Heather Smith, Caroline Hammond, Ray Winiecki, Sherry Howard](#)

B. Strategic Plan Initiatives

1. Community Service projects – [Donna Hendricks, Ken Bridges, Vanessa Williams, Keitha Davidson and ***East Campus***](#)
2. Campus Culture – Diversity/Cultural Awareness – [Workshop/Program ideas](#)

C. Expo

D. Warren remodel

E. [Student Housing](#)

VPFA

A. Construction update

[AMTC](#) – Lion Oil/Delek railcar to be placed in next two weeks

[JCL](#) on campus to commission the chiller at TEC on Friday. Working with Trane to interface with HSC and ECC

[McWilliams](#) – finalizing project – waiting for Entergy then clean up.

- B. HR Report
- C. Food Service Contract update – meeting with Valley today. Will be doing more marketing and some renovation.
- D. Weapons on Campus – revisions to go to Facilities, Safety, and Energy Committee.
- E. Grievance process – revisions for HR committee
- F. Doors – after hours entry – make sure closed and locked.

IVPASA/P

- A. Enrollment Updates
- B. Registration Debrief Meeting

AVPA

IAVPWFCE

- A. Program Viability Update
 - Cosmetology – Met with faculty to discuss an action plan since enrollment was down. Designated office hours were set during the afternoon/early evening to contact former students and use a case management style approach to getting them reenrolled/completed. The faculty will meet with the new advisor this week.
 - Welding – Discussed with Dean Winiecki about changing the pre-requisites for the layout course to include tech math. This should reduce remediation and promote TC completion. The dean also worked with Heather Smith to get students enrolled in the required remedial English courses.
 - Respiratory – Respiratory was able to enroll another student this fall and will have a readmit in the spring for a total of five participants. An open house was held with Surgical Tech.
- B. Board report on employment and licensure.
- C. Community Education position – Grace Depper resigned to stay home with child.

IAVPASAS

- A. Program Viability Update
 - Performance and Media Arts – final establishment of advisory committee; curriculum committee to review.
 - Office Occupations – under review.
 - Entrepreneurship – moved to AAS in Business as option.

III. Grant Updates/Progress Reports

- DOL/Apprenticeship (**Arkansas American Apprenticeship Initiative (AAPI) (Welding)**) – Dr. Tully-Dartez
 - o Dean Winiecki and welding faculty have compiled the requested information from K. Brashear's in regard to the lab/ class hours and will turn those in today.

DOL/NEG/ASP – Dr. Bullock

Weekly Summary of Activities: September 6th- 8th

- o Met with NEG participant who has reached her last week in CPT classes with passing grades and desire to further her education in mechatronics
- o Created and placed new CPT and manufacturing pamphlets in the WAGE classroom
- o Submitted monthly report to Kyla Waters
- o Presented NEG to WAGE participants and potential recruits, reminding them of the continuation of the program and alternative avenues for applying

ADHE FIT (**Futures in Information Technology**) – Dr. Bullock

ADHE RAMP (**Regional Advanced Manufacturing Partnership: Building the Pipeline**) – Dr. Tully-Dartez

- no activities this week

ADHE – CCRPP (College and Career Readiness Pilot Program) – Dr. Bullock

Weekly Update 9/5/17 – 9/8/17

- Coaches attended southern region ArkACRAO Articulation workshop on 9/7
 - While at the workshop, one coach received an unexpected email from a college freshman that she helped last year, thanking her for helping her get into college
 - Another coach ran into a college freshman that she helped last year in high school, and gratitude was again expressed
- Three of the four coaches volunteered at Expo
- 8 individual contacts
- 74 group contacts

IV. Announcements

President

A. Board Meeting September 19 – material/reports were due to SJ Friday, September 8 – please submit tomorrow.

B. Please review the chart below and send all edits/updates/events to SJ

VPFA

A. AACUBO annual meeting October 1-3 in Arkadelphia

IVPASA/P

AVPA

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*****Please send updates/edits/additions of upcoming events to Susan. *****

SouthArk Upcoming Events			
Date	Description	Location	Time
September 19, 2017	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
October 12, 2017	Lecture Series – John Douglas	El Dorado Conference Center	7:00 p.m.
October 17, 2017	Union County College Night		
November 21, 2017	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
November 30, 2017	NSLS Induction Ceremony		
December 14, 2017	Commencement	El Dorado Conference Center	7:00 p.m.