

Cabinet Meeting – Monday, April 23, 2018
Computer Technology Building Conference Room – 4:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost, Dr. Jim Bullock
X		Dr. Derek Moore, VP for Student Affairs
X		Associate VP for Administration, Dr. Tim Kirk
X		Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

I. Action

Approval of Minutes – April 16, 2018

President

VPFA

IVPAA/P

VPSA

AVPA – approved change in refund policy – from 50% dates only through census date (i.e. 11th day) 100%

AVPWCE

AVPASAS

II. Discussion

President

- A. Spirit of SouthArk nominees – [Joffre Long](#)
- B. Employee of the Year nominees – [vote electronically](#)
- C. Non-Credit Workforce Recommendation – [recommendation went to AHECB to pursue separate funding – not in existing productivity funding model](#)
- D. Board Meeting – May agenda items – [submit ASAP](#)
- E. Student Housing Update – [update from Dr. Moore, sports team](#)
- F. Project Updates
 - 1. OER project
 - 2. Articulation Agreements
 - a. 2+2 articulations – [visit with ATU representative](#)
 - 3. Self-studies
 - a. Business draft due 4/23
 - b. Phlebotomy
 - 4. Academic Plan
 - 5. Guided Pathways – [met last week – academic maps to be on website](#)
 - 6. Productivity Funding Task Force [meeting postponed – now next week](#)
 - 7. Community Service – [boxes for collection](#)
- G. Institutional Scholarships for Summer HS Students
- H. [Fire debrief](#)
 - 1. [Need to update Emergency Plan with new titles/roles](#)

2. Move cut-off valves for sprinklers from basement to 1st floor or outside
3. Marking utility cut-offs around building – color code for utility
4. Communication structure – daily updates worked well
5. Chain of command – worked (Admin)
6. Least impact building – need back-up space. Need to develop agreement with school district for additional space for emergencies

I. New office assignments

J. Board called meeting HSC room 160 and committee meetings TEC conference room

K. Other Information

- Called BRTC – CFO, Procurement, & Construction Manager and received accounting tips
- They were complimentary of Metro and Insurance adjuster – same ones as we are using

VPFA

A. HR Update in email

EMA director interviews next week

DON – 7 applicants

CTE Nursing – 2 qualified

Nursing – 12 – interviews last week

CCC Director – interviews next week

B. Construction Update – HOT unit called John Milam

C. Budget Update

D. Employee Recognition

E. Administration Building Update

Fencing

Moving boxes to gym

Builds by Metro for office relocations

Conversations with BRTC Procurement and Maintenance

Finished boxed today

AMTC – sign – June 7th

May 18th all but electrician will be done

Governor to speak for AMTC Dedication Ribbon Cutting on June 20th 10-10:30AM

IVPAA/P

A. Faculty rank and promotion

Follow current APM

B. Faculty evaluation update

Forms to be fillable forms

C. Culinary credit program approved by ADHE

AHECB approval of Culinary

VPSA

Basketball coach – extra help – accepting applications

Rescheduled ACT test to 4/28

AVPA

AVPWCE

A. Program & Curriculum changes Approval Path – Dr. Moore and Dr. Tully-Dartez met to discuss curricular changes to suggest a form change

B. End of Year Surveys

AVPASAS

III. Grant Updates/Progress Reports

A. Grant Development

1. Culinary Arts
2. Wood products industry training
3. NSF
4. Verizon
5. Other

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez

CCRPP (College and Career Readiness Pilot Program) – Dr. Moore

IV. Announcements

President

- Chamber's Administrative Professionals Appreciation Luncheon
For those attending, there are no tickets. Registration/sign in will be at the door.

VPFA

IVPAA/P

VPSA

AVPA

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SouthArk Upcoming Events Spring 2018			
Date	Description	Location	Time
Tuesday, April 24	Special Called Board Meeting	HSC Room 160	4:30 p.m.
Wednesday, April 25	NSLS Induction	Library Auditorium	6-8:00 p.m.
Thursday, April 26	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
Thursday, May 3	Between the Lines	Library Auditorium	6:00 p.m.
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.- 12:00 p.m.
Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	TBD	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD
Revised 4/23/2018			

SouthArk Library Events:

Hitchcock Film Festival

Mon. - April 23, 6 p.m.
 Tues. - April 24, 6 p.m.
 Thurs. - April 26, 6 p.m.
 Fri. - April 27, 6 p.m.

Library Auditorium

SouthArk on Tour (remaining tours)			
Date	Day	Time	Location
April 25 th	Wednesday	6:30 6:00 PM	Morning Star Baptist Church 2506 N. College El Dorado, AR 71730
May 2 nd	Wednesday	6:00 PM	Ebenezer Baptist Church/Batts Chapel 600 Ebenezer Rd Strong, AR

Revised 4/23/2018