

**Cabinet Meeting – October 31, 2019**  
**ADMN – Presidents Office (311A) 2:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
	X	VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – October 21, 2019 - Approved

President

VPAA

A. Spring Schedule - Approved

VPSS

VPFA

A. Budget Timeline - Approved

B. Procedures for Collecting Money for Concession Sales - Approved pending Administrative Affairs Council review and approval.

C. Procedures for Collecting Money for SouthArk Sporting Events – Approved pending Administrative Affairs Council review and approval.

D. Bookstore hours – Approved 8:00 a.m. – 5:00 p.m. – M W Th

8:00 a.m. – 5:30 p.m. – T

8:00 a.m. – 12:00 p.m. – F

E. EOP – Deferred to next meeting

AVPA.

AVPIP/AS

**II. Discussion**

President

A. Shared Governance progress report – Minutes of Council and Committee postings distributed to VPs

B. Presidential Search - Update

C. Campus Conversations – Reminder of meeting days/time

D. Entergy Proposal meeting - Update

VPAA

A. Concurrent Challenge – For Spring -same billing as current, but will need to develop reimbursement plan

B. CJ Program Review – Latest draft will be ready on Friday – The site reviewer – BPCC – CJ Program Director – date to be determined

C. Curriculum Change Final Report form – Suggestions made

D. Convocation – Scheduled reviewed

## VPSS

- A. Concurrent enrollment configuration (Spring)
- B. ASLA
- C. Athletics
  - Drivers need to put in “no cost” travel request

## VPFA

- A. HR Update
- B. Facilities/Grounds Update
  - 1905 Thomas Administration Building – Paint built-ins
  - 1940 WPA Gymnasium – Waiting to hear from ANCRC – (out for bid soon)
  - Heritage Plaza – Sealing it
  - McGehee Culinary Construction – On time
  - AMTC Grading – Concrete pad to be installed by C & K – Starting in the next two weeks; they will also do some grading
  - Roof replacement on Houses and Polk, Stanley, Wilcox coming down on Monday to look at Welding Building

## AVPA

## AVPIP/AS

### **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore
- I. **Upward Bound** – Dr. Moore
  - \$1,016 collected from recent fish fry fundraiser
- J. **NSF Grant** – Dr. Murders

### **IV. Announcements**

- Student Recognition Ceremony (Nov. 14<sup>th</sup> – 6:00 p.m. ECC Murphy II)
- Spring Registration begins Nov. 19th
- Bookstore will sale SouthArk Stars T-shirts at the first two home games

Please see the following table and send additions/edits to Kathy.

**Please review the following, edit, add any additional upcoming events and send/return to Kathy.**

<b>SouthArk Upcoming Events Fall Semester 2019</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
October 31	Fall Fest		
November 6	NSLS Speaker	Library Auditorium	6:00-9:00 p.m.
November 7	Campus Conversations	Workforce (East Campus)	10:45 a.m.
November 8	Campus Conversations	Library Auditorium	8:30 a.m.
November 21	PTK Induction Ceremony	Library Auditorium	6:00 p.m.
November 14	Fall Student Recognition Ceremony		6:00 p.m.
November 19	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
November 25	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 -7:00 p.m.
December 4	Foundation Board Meeting	ECC	Noon
December 9	PN & RN Pinning Ceremony	ECC	6:30 p.m.
December 12	El Dorado Christmas Parade	North West Avenue	7:00 p.m.
December 12	Commencement	El Dorado Conference Center	6:00 p.m.