

**Cabinet Meeting – November 7, 2019**  
**ADMN – Conference Room 307- 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – October 31, 2019 – Approved

President

VPAA

VPSS

VPFA

A. APM – 2.28 (Cafeteria Plan), 2.51 (AHELP Program), 4.14 (New DACA Procedures) – Approved.

B. APM - Sign – 1.04, 1.10 – Approved by Cabinet on August 15<sup>th</sup>  
 Approved in Cabinet Meeting on October 10<sup>th</sup>

AVPA

AVPIP/AS

**II. Discussion**

President

A. SGA requests

- Survey of students for activities in the Student Activity Center
- Activity for finals – hot chocolate bar

B. Faculty Affairs Updates

VPAA

A. HLC Multi-Site Visit Agenda

B. HLC Conference Update

C. Criminal Justice Program Review – Site visit on 11/18/19

D. Thanksgiving Week Schedule – Faculty will work Monday and Tuesday, staff will work until 12:30 Wednesday

E. Graduation Overflow options

### VPSS

- A. ASLA – 35 “cures” in September
- B. Student death protocols
- C. Capstone site – UCA requested permission for clinical site at SouthArk for OT program in May – transition services
- D. Athletics – 1<sup>st</sup> away game at East Texas Baptist University on Monday, November 11, 2019
  - Brookshires is going to contribute a gift card to help with concessions for game (\$500)
  - FFB will be recognized at December 7<sup>th</sup> basketball game for gift

### VPFA

- A. HR Update
- B. Facilities/Grounds
  - 1905 Thomas Administration Building – Concrete, soffit work, landscape, basement stairs and floor
  - Heritage Plaza – Fountain is working, but still working on light “show”
  - Welding Roof – Architects visited, bid specifications in development
  - AMTC – El Ark work
  - 1940 WPA Gymnasium – 11/19 pre- bid confirmation; 11/26 bid opening
  - Renovations for former Learning Center in ECC and former Business Office for students Activity Center being investigated

### AVPA

### AVPIP/AS

- A. Planning Council moved from 11/22/19 to 12/6/19 at 9:00 a.m.
- B. Culinary students’ inquiry

## **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore
- I. **Upward Bound** – Dr. Moore
  - \$1,016 collected from recent fish fry fundraiser
- J. **NSF Grant** – Dr. Murders

## **IV. Announcements**

- Men’s basketball game - November 7<sup>th</sup> - 7:00 p.m. at East Texas Baptist University in Marshall, TX
- Student Recognition Ceremony – November 14<sup>th</sup> – 6:00 p.m. – ECC Murphy II

Please see the following table and send additions/edits to Kathy.

**Please review the following, edit, add any additional upcoming events and send/return to Kathy.**

<b>SouthArk Upcoming Events Fall Semester 2019</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
November 7	Campus Conversations	Workforce (East Campus)	10:45 a.m.
November 8	Campus Conversations	Library Auditorium	8:30 a.m.
November 21	PTK Induction Ceremony	Library Auditorium	6:00 p.m.
November 14	Fall Student Recognition Ceremony		6:00 p.m.
November 19	Board of Trustees Meeting	East Campus, Center for Workforce Development	3:45 p.m.
November 25	National Society of Leadership and Success (NSLS) Induction Ceremony	Library Auditorium	6:00 -7:00 p.m.
December 4	Foundation Board Meeting	ECC	Noon
December 9	PN & RN Pinning Ceremony	ECC	6:30 p.m.
December 12	El Dorado Christmas Parade	North West Avenue	7:00 p.m.
December 12	Commencement	El Dorado Conference Center	6:00 p.m.