

Cabinet Meeting – April 21, 2021
Workforce Building -East Campus – Board Room - 8:00 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk

I. Action

A. Approval of Minutes – April 7, 2021 - Approved

President

VPAA

A. Approval of the following Positions: - Approved

1. English / AA Position
2. Math Position
3. Simulation Lab Technician
4. Industrial Trainer

VPSS

A. Approval of the following Positions: - Approved

1. Registrar's Position
2. Director of Student Experience Position
3. Dean of Student Success
4. Dean of Enrollment Management
5. Dean of Student Support Services

VPFA

AVPA

II. Discussion

President

A. Upcoming BOT Committee Meetings:

- Policy Governance Committee
- Nominating Committee
- Budget/Finance Committee

B. One-on-One Meetings with the Board – Dr. Wallace has met with several of the BOT members One-on-One

C. Tour of McWilliams House – The Board of Trustees will tour the McWilliams House and Gymnasium on Monday, May 3rd

D. Outdoor Expo – Planning/preparations are being made for SouthArk's Outdoor Expo – Saturday, September 11th - 9:00 – 4:00 p.m.

E. Email Problems – The network is currently experiencing outages. The Cabinet is working closely with IT for immediate solutions (outside resources may be needed)

F. 911 Memorial Event – Being planned

VPAA

- A. Graduation – The layout for graduation has been sent out
- B. AA Degree Promotion Plan – Plans are on the way for General Ed Position for the Summer (transfer courses for students)
- C. Office Moves in May – Employees in the Administration Building will be placed temporarily in the the following locations:
Whitfield Math Dept.
Computer Lab
McWilliams House
HSC
(more detailed information will be sent out)

VPSS

- A. Classroom Usage (Upward Bound Summer Program) – The Whitfield Building will be utilized
- B. Gym Usage (Public) – Public usage/expense for the gym is being reviewed
- C. Food Pantry (Location) – The Library currently has available space for the Food Pantry

VPFA

- A. HR Updates – Available/open positions were shared with the Cabinet
- B. Facilities Updates
 - Generator – The generator test was canceled
 - Gym – Repair work on the gym roof has started
 - HSC – The gutters are being repaired on the Health Science Center

AVPA

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium** – Dr. Moore – Staff made presentations to students at Warren Campus; Safe College Modules have been identified in prep for NSO for Fall term.
- D. **Verizon** – Dr. Tully-Dartez
- E. **Verizon Food Pantry Grant** – Dr. Moore – Collaborating with the Library on student distribution efforts
- F. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- G. **Early College/Career Coach grant** – Dr. Moore – Communicating with High School Counselors on concurrent enrollments for Summer and Fall
- H. **Mentor-Links Grant** – Dr. Tully-Dartez
- I. **Career Pathways** – Dr. Moore – Planning stages for Spring Book Return
- J. **Upward Bound** – Dr. Moore – Awaiting responses from recent RPF for federal grant writing services for grant renewal (due April 27th); planning for summer program
- K. **NSF Grant** – Dr. Tully-Dartez -
- L. **JAG (Jobs for America's Graduates)** – Dr. Moore – Conducting tours with area High Schools (Crossett/April 20th)
- M. **Perkins** – Dr. Moore – Finalizing the SimCapture subscription agreement for Health Science program

IV. Announcements

- Planning for end-of-the-year basketball recognition ceremony