1. Tammi McKinnon/Kathy Reaves: Career Pathways
   1. Grant funded program on campus that is designed to help parents go to school, go back to school, graduate, and get a job.
      1. Live in Arkansas
      2. Have children living in the home with you under the age of 21.
      3. Be receiving some form of assistance from the Department of Human Services.
   2. Help students by giving financial support for gas, child care, books, background checks, set of scrubs, licensure fees, etc.
   3. Work with them on an employment portfolio.
   4. Help keep students on track to get their diploma to help them get jobs.
   5. Students must verify attendance on a monthly basis.
      1. Dates missed are very important to know. They only pay for child care & gas on days the students actually go to class.
   6. There are online workshops available on the Career Pathways page on the SouthArk Website.
   7. Students do not have to be single parents to apply and receive funding from Career Pathways.
2. Update division contact list
   1. Being passed around.
3. Introduction of new division hires
   1. Kelli Haigwood – Nursing Department – Evening
4. New hires/unfilled positions
   1. Dean of HNS
      1. Interviewing four candidates the first week of September. Optimistically thinking that around the first of October, we may have someone in place.
   2. Radiologic Technology Program Director
      1. Retirement Reception for Debby Edney on August 24th.
      2. Still searching for a new director. Interviewed two candidates who both turned down the offer. We have three out of state candidates who we will conduct SKYPE interviews to see who we would like to bring on campus for interviews.
      3. Please support Mandi through this process.
   3. Simulation Lab Director/Clinical Coordinator
      1. We are interviewing three candidates next Thursday (August 27).
      2. Available for use for all departments.
   4. Health Information Technology (HIT) Program Director/Instructor
      1. Debra Moring left last summer and has not been replaced. Numbers are dwindling. Having a hard time finding someone.
   5. Director of Clinical Education for Respiratory Therapy
      1. Have had two applicants who meet the qualifications. The person who contacted Blake Nolan first is under contract till January, so they are holding off on interviews till closer to November.
   6. Tyler Keene is still filling in as a temporary Clinical Coordinator and doing a great job. He is a great asset to the program and Blake would like to keep him in our program.
5. Biohazardous wastes
   1. Several programs use the disposal company, so Keitha is going to suggest dividing up the cost between the programs that use it so MLS doesn’t have to carry the financial burden of the whole group.
6. Program Accreditation reports
   1. PTA
      1. Dr. Jennifer Parks said that they were not ready yet. All of the criteria have changed. There are several challenges on campus. Her documents reference the old APM and catalog.
      2. On-site visit is in November.
   2. OTA
      1. Cindy Meyer said that they have finished the self-study and are ready to submit it once it has been reviewed by the Dean and President.
7. Call for other program reports
   1. Blake Nolan reported that the Respiratory Therapy Program has received final approval for the curriculum changes to shorten the program.
   2. Mrs. Davidson reminded everyone that if they do make curriculum changes, a letter has to be sent to ADHE to notify them.
   3. Ken Kelley said that there is a Key Stakeholders Meeting in Little Rock on Monday, August 24 on the Community Paramedicine Legislation. MEMS is taking a lead role that wants to be one of the first Community Paramedicine programs in the state. This program will cut down on 911 abusers.
8. Pass rates of recently graduated programs were reviewed.
   1. Ken Kelley – Registry exam – 100% pass rate on practical skills. MEMS – 100% pass rate on practical skills. 21 candidates so far have taken the exam – 17 passed on first try. 84% so far. Shooting for 92% overall.
   2. Kellye Young’s Surgical Technologist group took their tests today.
   3. Keitha Davidson’s PN group - 87.5%
   4. Jeanette Brown reported that PTA had 94% pass rate.
9. Mrs. Davidson reminded everyone to check their enrollment.
10. Upcoming events:
    1. SouthArk Expo: Saturday, September 12
       1. If you want participate with your students, it’s not too late.
    2. Ask the Expert: Dealing with the Difficulties of Dementia and Alzheimer’s disease by Dr. Angie Norman, DNP: Tuesday, September 15 from 6:00 – 8:00 p.m. with light supper provided.
    3. The Impact of Poverty on College Students and Improving Communication with the Millennials by Sean Glassberg: Friday, October 9 from 8:00 a.m. – 12:00 p.m. in College Library.
    4. College Night: Thursday, October 29 from 6:00 – 8:00 p.m.
       1. Mrs. Davidson encouraged everyone to be there to recruit.
    5. PTA Accreditation Site Visit: November 1-4
    6. Grades due: Friday, December 11
    7. College Commencement: Thursday, December 17
11. Grant updates:
    1. SHARE
       1. Wrapping up soon. SHARE faculty money will pay the salary for the SIM Lab Coordinator. There is a small amount of supply money left. Ends December 31.
    2. APNF
       1. Nursing grant that helps with student expenses.
    3. HPOG
       1. Federal grant strictly used to help students with tuition and scholarships. We will be the lead institution and someone will be hired to work on this grant.
    4. Other
       1. Blake Nolan has approached the AARC president about some of their capital grant money that is researched base.
       2. Ken Kelley – Arkansas Trauma Systems Grant shifted the focus of the grant and it can now only be used for professional development. Mr. Kelley and John Burdue were able to use the grant to go to the National Educators Conference in Nashville, there is a workshop in January that will be fully funded by the grant, and enough left over to bring in a one-day workshop for others to get their professional development hours.
       3. Mrs. Davidson suggested that someone could write an application for Plum Creek. They award up to $10,000.
12. Other
    1. Mrs. Davidson reported that Warner Brown is closing down and donated a lot of equipment to the SouthArk Nursing Program. Cindy Meyer and Tonya Kendrix received beds for their programs. The rest of will be gone through by the Nursing Department and they will let the other programs know if there is something they think would be useful to them.
    2. Tonya Kendrix said the Arkansas Community Colleges Conference will be October 11-13 in Hot Springs. They are really encouraging people to come. It will be more interactive this year.
    3. Committee Selections – not talked about in the meeting this morning, but will be discussed at a later date.
13. Faculty Evaluation Plan
    1. The new Faculty Evaluation Pan was reviewed.