

Nominating Committee

Meeting Minutes

Date: Wednesday, September 16, 2020

Time: 4:00 PM

Location: MS Teams

I. Call to Order

Brandi Cotterman called the Nominating Committee meeting to order at 4:01 PM on Wednesday, September 16, 2020, via MS Teams

II. Roll Call

The following committee members were present: Brandi Cotterman, Carol Modica-Moore, Tim Johnson, Martha Dunn, Roslyn Turner, Juanita Norful, Dr. Stephanie Tully-Dartez, Mr. Carey Tucker, and Mary Kate Sumner.

III. Approval of minutes:

Cotterman made the minutes from the August 13th, 2020 meeting available. Martha Dunn made a motion to approve the minutes and Johnson seconded the motion. After a vote, the motion passed.

IV. New Business

a. Cotterman opened the floor to fill vacant committee positions presented to the nominating committee. Based on information gathered, committee load, and other criteria, the following nominations were made:

- i. Jon Bourn to serve as Continuing Education Staff Member on the Curriculum Committee
- ii. Table the Library staff member for the Academic Support Committee
- iii. Mike Laws to serve as Faculty Member – Health Sciences on the Retention and Student Success Committee
- iv. Barry Bagwell to serve as Finance and Administration Member on the Institutional Technology Advisory Committee
- v. Connie Short to serve as Faculty Member – Continuing Education/Workforce member on the Human Resources Committee

Johnson made a motion to approve the recommendations. Roslyn Turner seconded the motion. After a vote, the motion was approved.

b. Cotterman created awareness of several committees having numerous members to roll off within the same year. She asked if addressing this issue was a function of the Nominating Committee. Dr. Tully-Dartez advised that we could identify committees where the concern exist and notify the chair so that the committee could handle it internally. If the committee could approve a voluntary roll off to address the issue, the committee would simply notify the nominating committee to update the term information. If an extension of the term was needed, the nominating committee would need to approve.

V. Announcements

VI. Adjourn

There being no future business, the meeting was adjourned at 4:21 PM.