

**South Arkansas Community College  
Planning Council Meeting Minutes  
October 26, 2016, 10:45 a.m.  
Administration Building Board Room**

- I. Call to Order – Dr. Stephanie Tully Dartez – Dr. Jim Bullock called the meeting to order at 10:45 am in Dr. Tully-Dartez’s absence. Dr. Tully-Dartez arrived shortly after.
- II. Approval of Regular Meeting Minutes – September 23, 2016 – Dean Inman made a motion to approve the minutes and Casey Martin seconded. Minutes were approved.
- III. President’s Announcements – Dr. Barbara Jones - None
- IV. Actions/Discussion
  - A. Academic Affairs – Jennifer Baine
    1. Nominating Committee – SACC-All was sent per request at last month’s meeting. Student Affairs Council approved the proposal. Administrative Affairs Council approved the proposal but had a concern about the 3 year term limit being too short. Dr. Best requests a change to be made to reflect the Chair receiving recommendations for members. Discussion was made in regards to increasing the term limits. The term limit of 2 – 3 years will remain and in the future, revisit to see if it needs to be revised. The recommendation was approved and the proposal will be sent to the Cabinet.
  - B. Student Affairs – Dr. Jim Bullock
    1. Kathy Reaves was elected as the new Chair for the Student Affairs Council
    2. Tim Johnson was elected as the new Chair for the Recruiting Committee
  - C. Administrative Affairs – Genevieve White - None
- V. Announcements
  - A. Academic Affairs – Mrs. Baine - None
  - B. Student Affairs – Dr. Bullock - None
  - C. Administrative Affairs – Mrs. White - None
- VI. Comments
  - A. Dr. Tully-Dartez read an email from Dr. Jones in her absence. Dr. Jones expressed a big thank you to everyone who helped with the Assurance Argument. It was finalized and sent out on Wednesday, October 24, 2016. She also reminded the Council that HLC is coming. She reminded everyone to know the Strategic Plan, to know about decisions made as a result of planning, and to know about the College. Dr. Jones also wanted to inform the Council that the Recruiting Position has been changed from a Part-time position to a Full-time one. She mentioned that instructors are not to cancel class due to HLC being on campus and informed everyone to make sure their areas a clean.
- VII. Adjournment – Dean Inman made a motion to adjourn and Casey Martin seconded. Adjourned at 11:10 am