

Planning Council

MEETING MINUTES

Date: May 10-16, 2019

Place: Email Vote

I. Call to order

Dr. Stephanie Tully-Dartez requested Mary Kate Sumner, to send out the Agenda by email. The email was sent on May 10, 2019 at 9:26 am and stated the following:

Please review the attached Planning Council Agenda with discussion items coming from Academic Affairs.

Please provide any feedback that you wish to share, via Reply-All, by next Wednesday, May 15, 2019.

II. Roll Call

The following council members were emailed Dr. Ken Bridges, Keith Everett, Jonathan Harbour, Mandi Haynes, Dean Inman, Ted James, Dr. Barbara Jones, Dr. Tim Kirk, Dr. Carolyn Langston, Casey Martin, Dr. Cindy Meyer, Dr. Derek Moore, Dr. Michael Murders, Kathy Reaves, Philip Shackelford, Veronda Tatum, Karsten Tidwell, Carey Tucker, Dr. Stephanie Tully-Dartez, Vanessa Williams, Dr. Sterling Claypoole, Caroline Hammond, Sherry Howard, Vernita Morgan, Cynthia Reyna, Ray Winiecki, and Dr. James Yates.

III. Actions/Discussion

a. Academic Affairs – Dr. Cindy Meyer

- i. CIT Program – Catalog Description Change and Course number Prefix change for CSCI 2023 Visual Basic for Windows to CSCI 2063 Programming 1
- ii. General Business Program – To make the prerequisite for Business Statistics an either/or option to include College Algebra or Mathematical Reasoning. Currently College Algebra is the prerequisite.
- iii. Change the prerequisite from BLAW 2013 Legal Environment of Business from ENGL 1123 (COMP 2) to ENGL 1113 (COMP 1).
- iv. Radiologic Technology Program – Catalog Course Description Change for RADT 2042 Imaging Modalities (removing the phrase – and special procedures)
- v. Entertainment and Media Arts Program – Change the Prefix for Theater (THEA) to DRAM in accordance with the ACTS compliance standards.
- vi. CTE Program – Change the Prefixes for the four (4) listed courses from HCIT (Medical Coding) to HSCI (Health Science) - Reason for requested change/addition: The courses below have the prefix for the medical coding program but the medical terminology course is a general health science pre-requisite and the other courses are part of the health science technology program for the secondary technical center. The HCIT prefix affects credentialing of the

faculty and could cause an issue as the college pursues medical coding accreditation.

1. HCIT 1003 Medical Terminology to HSCI 1003 Medical Terminology
 2. HCIT 1021 CPR and First Aid to HSCI 1021 CPR and First Aid
 3. HCIT 1001 Computer Basics to HSCI 1001 Computer Basics
 4. HCIT 1011 Ethics and Professionalism to HSCI 1011 Ethics and Professionalism
- vii. Math Dept. – Add two (2) new courses/labs that replace two courses that will no longer be offered and then changing two existing course syllabuses to make these new courses co-requisites - Reason: This is expected to allow students to complete requirements in math courses better, accelerate completion in course/degree plan, and to come in accordance with state advising and math pathways.
1. Add New Math Course MATH 0021 College Algebra ALP lab (to replace Intermediate Algebra)
 2. Add New Math Course MATH 0071 Tech Math ALP lab (to replace Elementary Algebra)
 3. Change Course Syllabus in MATH 1023 College Algebra from Intermediate Algebra as a prerequisite to MATH 0021 College Algebra ALP lab being a co-requisite
 4. Change Course Syllabus in MATH 1073 Tech Math from Elementary Algebra as a prerequisite to MATH 0071 Tech Algebra ALP lab being a co-requisite

All items on the agenda moved forward to Cabinet

IV. Announcements

a. Academic Affairs

- i. Commencement - May 10, 2019

V. Adjournment

- a. *With no comments or concerns, we will move all items on the agenda forward to the Cabinet.*
- b. No feedback was provided. On Friday, May 16 at 1:04 pm the email meeting ended.

Minutes submitted by: Mary Kate Sumner