

Planning Council

MEETING MINUTES

Date: Friday, September 27, 2019

Time: 10:45 a.m.

Place: ADM Board Room

I. Call to order

Dr. Stephanie Tully-Dartez called to order the regular meeting of the Planning Council at 10:47 a.m. on Friday, September 27, 2019 in the ADM Board Room.

II. Roll Call

The following council members were present: Dr. Ken Bridges, Benjamin Cagle, Keith Everett, Justin Geurin, Charley Hankins, Mandi Haynes, Tim Johnson, Dr. Carolyn Langston, Dr. Cindy Meyer, Dr. Derek Moore, Dr. Michael Murders, Kathy Reaves, Cynthia Reyna, Amanda Rhodes, Philip Shackelford, Veronda Tatum, Dr. Stephanie Tully-Dartez, Ray Winiecki, and Dr. James Yates.

The following council members were excused: Caroline Hammond, Dean Inman, Dr. Barbara Jones, Dr. Tim Kirk, Casey Martin, and Carey Tucker.

The following council members were absent: Karsten Tidwell

The following guests attended the meeting: Dr. Susanne Wache, Nancy Whitmore, Jayna Winiecki, and Mary Kate Sumner – Recorder.

III. Approval of minutes from previous meetings

Dr. Ken Bridges made a motion to approve the minutes of the council meeting held on Friday, April 26, 2019 and the Email meeting held the week of May 10-16, 2019. Philip Shackelford seconded the motion. The minutes were approved as written.

IV. President's Updates

- a. Those that were moving into the Thomas 1905 Administration Building, have moved in.
- b. Campus Conversations will be Thursday Nov 7 on East Campus in the Center for Workforce Development, Room 121 and Friday Nov 8 on West Campus at the Library Auditorium.
- c. HLC Site visits will be the 2nd week of November (Warren and MEMS)
- d. Presidential search firm / Committee – Forums occurred on September 9
 - i. Around November 17 there will be skype interviews of 10-12 candidates planned
 - ii. Early December, the presidential finalists will visit.

V. Cabinet Updates

- a. All updates on items that were taken to cabinet from the April and May meetings, are attached.
 - i. File name: "Addendum_cabinet responses."

VI. Actions

- a. Academic Affairs – Dr. Cindy Meyer
 - i. Split the current Kinesiology course into separate Lecture and Laboratory courses.

Send Forward
to Cabinet

Send Back to
Committee

X

- ii. Assessment Committee chair: Genevieve White was elected Chair of Assessment Committee, and she is an Assessment Coach. Vice-chair from last year not able to take on role this year. The committee is requesting an exception to the Chair policy.

Send Forward
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X

All Items under Academic Affairs have been sent forward to Cabinet.

- b. Student Affairs – Kathy Reaves
 - i. No report. - Did not meet.
- c. Administrative Affairs – Charley Hankins
 - i. No Report. - Did not meet.

I. Discussions

- a. Academic Affairs – Dr. Cindy Meyer
 - i. No Report.
- b. Student Affairs – Kathy Reaves
 - i. No Report.
- c. Administrative Affairs – Charley Hankins
 - i. No Report.

II. Announcements

- a. Academic Affairs – Dr. Cindy Meyer
 - i. Academic Standards Committee.
 - 1. Will be working on how to efficiently and correctly change pre-req of English II and Intermediate Algebra out of catalog and syllabi because these courses are no longer available. Will work with Basic Studies faculty and Dean.
 - 2. Will begin a review of Master Syllabus.
 - ii. Faculty Affairs Committee: Faculty Manual under review.
 - iii. Academic Affairs Vice Chair for 2019-2020: Gary Hall
- b. Student Affairs – Kathy Reaves
- c. Administrative Affairs – Charley Hankins
- d. Nominating Committee- Dr. Carolyn Langston
 - i. Nominations for committee members were sent to Cabinet on September 26, and were approved. Emails will be sent out to the new committee members and the committee chairs with the changes.
- e. Cabinet
 - i. December Graduation will be at 6:00pm
 - ii. APM 1.10 updates will be suggested soon.
- f. Planning Council Members
 - i. Next Planning Council Meeting will be October 25, 2019.
 - ii. Please remember to ask your committees to submit their 2019-2020 Committee officers and meeting times/locations to the corresponding council, and then provide them to Planning Council as soon as possible.
 - iii. Lecture Series, October 10, Spencer Stone
- g. Guests
 - i. Who is the contact for McWilliams house donations? Caroline Hammond – southark.edu/mcwilliams

VII. Comments

VIII. Adjournment

A motion to adjourn was made by Philip Shackelford, and seconded by Charley Hankins. The meeting was adjourned at 11:09 a.m.

Minutes submitted by: Mary Kate Sumner