

Recruitment Committee

MEETING MINUTES

Date: October 20, 2023

Time: 9:30 a.m.

Place: Microsoft Teams

I. Call to order

- a. *Tammy Ward, Chair*, called to order the regular meeting of the *Recruitment Committee* at 9:33 a.m. on *October 21, 2023*, via *Microsoft Teams*.

II. Roll Call

- a. ***The following committee members were present:*** Gary Hall, Kelsey Jackson, Amanda Rhodes, Vice Chair, Jennifer Schroder proxy for Casey Rapp, Sanequa Thompson, Secretary, Chelsey Turner, Heath Waldrop, Tammy Ward, Chair.
- b. ***The following committee members were excused:*** Cannon Lester, Jenny Sanders, and Ray Winiecki.
- c. ***The following committee members were absent:*** none.
- d. ***The following guests attended the meeting:*** Ashley Dougan and Mary Kate Sumner.

III. Approval of minutes from the last meeting

- a. *Amanda Rhodes* made a motion to approve the minutes of the committee meeting held on *date*. *Sanequa Thompson* seconded the motion. The minutes were approved as written.

IV. Chair update – Tammy Ward, Chair

- a. The next Student Affairs meeting will be November 10, 2023.

V. Old Business

- a. Heath Waldrop gave a summary of Recruiting Events for the months of September and October 2023.

VI. New Business

- a. Nominate and vote for Recruitment Committee Officers 2023-2024.
 - i. *Amanda Rhodes* made a motion to elect *Sanequa Thompson* as secretary. *Jennifer Schroder* seconded the motion. The committee members voted and elected *Sanequa Thompson* as secretary for 2023-2024.
 - ii. *Heath Waldrop* made a motion to elect *Amanda Rhodes* as vice chair. *Sanequa Thompson* seconded the motion. The committee members voted and elected *Amanda Rhodes* as vice chair for 2023-2024.
- b. Discussion

- i. Mary Kate Sumner reviewed the purpose, function, and representation of membership of the Recruitment Committee.
- ii. There was a brief discussion to remove the title of ex-officio from the Director of Adult Education, Director of Upward Bound, Concurrent/Dual Enrollment Coordinator, and Dean of Career and Technical Education
- iii. *Heath Waldrop* made a motion to table the APM 1.10 review of the Recruitment Committee membership until the November meeting. *Amanda Rhodes* seconded the motion. The committee approved the motion.

c. Recruitment Meeting Day and Time

- i. *Amanda Rhodes* made a motion to change the Recruitment Committee meeting day and time to the first Wednesday of each month at 3 p.m. *Sanequa Thompson* seconded the motion. The committee approved to move the meeting time to the first Wednesday of each month.

VII. Announcements

a. Upcoming events

- i. November 2 – Harmony Grove Senior College Night
- ii. November 2 – Hamburg High College and Career Fair
- iii. November 14 – El Dorado College and Career Fair
- iv. November 15 – Counselor Appreciation Day
- v. December 1 – Fordyce High College Day
- vi. January 25 – Hampton High School

VIII. Adjournment

- a. A motion to adjourn was made by *Amanda Rhodes*, *Vice Chair*, and seconded by *Heath Waldrop*. The meeting was adjourned at 1030.

Minutes submitted by: Sanequa Thompson