

Student Affairs Council

MEETING MINUTES

Date: Friday, November 11, 2016

Time: 10:52 a.m.

Place: ADM Board Room

1) Call to order

The meeting of the Student Affairs Council was called to order at 10:52 a.m. on Friday, November 11, 2016, in the Administration Bldg Board Room.

2) Attendance

Present: Kathy Reaves, Veronda Tatum, Dean Inman, Tim Johnson, Elichia English, Casey Martin, and Dr. Bullock

Absent: Barbara Howell, Amy Sturdivant, Dr. Susanne Wache, Vanessa Williams, Ray Winiecki

3) Review and Approval of Minutes

Dr. Bullock called the meeting to order with a motion to approve the minutes for October. Casey asked for a correction to be made to the minutes indicating that the motion to approve the Nominating Committee proposal carried unanimously. Dean Inman moved to approve the minutes, Casey Martin seconded the motion, and the October minutes were approved with the correction noted.

4) Old Business

➤ Student Affairs Council Election – After a review of the minutes (prior to this meeting by Dr. Bullock), it was noticed and agreed upon that this council did not make any formal motions, seconds, or vote on this council's chair, vice chair, or recorder. Therefore, Dr. Bullock moved to open the floor for nominations for:

Chair: Kathy Reaves was nominated by Dean Inman, Casey Martin seconded the motion, and it carried unanimously.

Vice Chair: Dean Inman was nominated by Kathy Reaves, Casey Martin seconded the motion, and it carried unanimously.

Recorder: Casey Martin was nominated by Veronda Tatum, Kathy Reaves seconded the motion, and it carried unanimously.

5) Standing Committee Reports

➤ **Pre-College Education Committee** (*Tim Johnson*) – The committee discussed using the Enrollment Management Plan as a guide for their duties. Tim stated that the committee had selected Barbara Howell as the committee's vice chair, and Gabbie Williams as their recorder.

➤ **Retention & Student Success Committee** (*Casey Martin*) – The committee reviewed their purpose and functions at their last meeting and reviewed the possible role the RSS committee may play during the HLC visit. Shortly after their monthly meeting, an email nomination and vote occurred to elect their new vice chair, Mr. Robert Norman. Their next scheduled meeting will be on November 16th at 4:00 p.m.

➤ **Scholarship Committee** (*Veronda Tatum*) – The committee met on Thursday, November 10th to select scholarship award recipients. The committee had 16 scholarships to be awarded, and at last count they have awarded 14 and possibly 15 of those scholarships. The committee also elected their vice chair, Dakota Dawson, and recorder, Heather Smith.

➤ **Student Services Committee** (*Dr. Wache*) – No Report

6) New Business

None

7) Announcements

- **Student Recognition Ceremony** – November 17th @ 7:00 p.m.
- **Spring Registration** – Begins November 22nd
- **HLC Visit** – November 28th – 29th, 2016; review the *Assurance Argument*

8) Review Action Items

None

8) Adjournment

There being no further business, Dean Inman moved to adjourn and Kathy Reaves seconded that motion at 11:05 a.m. The next meeting will be on December 9, 2016, at 10:45 a.m. in the Admin. Board Room.