

# Student Affairs Council

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## MEETING MINUTES

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**Date:** Friday, October 8, 2021

**Time:** 10:45am

**Place:** Virtual – Microsoft Teams

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- 1) **Call to Order:** Tim Johnson called to order the regular meeting of the Student Affairs Council at 10:47 a.m. on October 8, 2021 via Microsoft Teams.
- 2) **Roll Call**
  - a. **The following committee members were present:** Kathy Reaves, Tim Johnson, Dr. Cassandra Tavorn, Amelia Yarbrough, Linda Bates, Vanessa Williams, Dr. Derek Moore
  - b. **The following committee members were excused:** Veronda Tatum, Sam Allen, Heath Waldrop, Adrienne Lawrence
  - c. **The following committee members were absent:** Kelsey Jackson
  - d. **The following guest attended the meeting:** Mary Kate Sumner, Ray Winiecki, Sarah Johnson
- 3) **Approval of Minutes:** Tim Johnson asked the committee members to review the minutes from the last meeting on September 11, 2020. Kathy Reaves made a motion to approve minutes as presented and Tim Johnson seconded that motion. There was no discussion. The motion was approved.
- 4) **Actions:**
  - a. Election of SAC officers (Chair, Vice-Chair, & Recorder): Tim Johnson announced that this committee were in need of all three officers. Vanessa Williams volunteered to serve as Chair, Kathy Reaved volunteered to serve as vice-chair, and Tim Johnson volunteered to serve as recorder. Dr. Cassandra Tavorn made a motion to accepted the SAC officers as nominated. Linda Bates seconded the motion, and with no discussion, the vote was approved.
  - b. APM 1.10 from standing committees: Tim Johnson gave the floor to Mary Kate Sumner to present membership and functions information related to APM 1.10 from the standing committee under the auspices of student affairs. Please see the the supporting document titled *Appendix for APM 1.10\_Fall\_2021.docx* for details (pg 12-15). Linda Bates made a motion to accept the standing committee changes to APM 1.10. Dr. Cassandra Tavorn seconded the motion. With further no discussion, the motion was approved.
  - c. APM 1.10 for Student Affairs Council: Mary Kate Sumner led the process of the Student Affiars Council reviewing their information in APM 1.10. Please see the supporting document titled *Appendix for APM 1.10\_Fall\_2021.docx* for details (pg 12-15). Vanessa Williams made a motion to accept the SAC APM 1.10 changes. Linda Bates seconded the motion. There was no further discussion. The motion was approved.
  - d. Dissolving Nominating Committee: Mary Kate Sumner asked the SAC about feedback related to the Nominating committee dissolving and the duties becoming a function of the Planning Council – as previously voted on by the Nominating Committee and presented at Planning Council. Updates and discussion took place within the committee. Vanessa made a motion to approve the SAC support in dissolving the Nominating Committee and rolling

those duties into the functions of the Planning Council. Linda Bates seconded the motion. There was no further discussion. The motion was approved.

5) **Standing Committee Reports**

- a. **Recruitment** (Sam Allen via email)  
Recruitment committee met, discussed APM 1.10, and held discussions in relation to upcoming recruitment activities.
- b. **Retention & Student Success Committee** (Linda Bates)  
Retention and Student Success committee met, discussed APM 1.10, and discussed plan of action related to reporting on the retention plan
- c. **Scholarship Committee** (V. Tatum)  
No Action Item(s)
- d. **Student Services Committee** (Amelia Yarbrough)  
Student Services Committee met, discussed APM 1.10, approved the JAG Student Organization, and held discussions in relation the student recognition ceremony.

6) **Announcements**

- a. **Recruitment** (Sam Allen)
  - i. Officer Update
    - 1. Vice-Chair: Ashley Dougan
    - 2. Secretary: Tammy Ward
- b. **Retention & Student Success Committee** (Linda Bates)
  - i. Officer Update
    - 1. Vice-Chair: Mike Laws
    - 2. Secretary: Kathy Reaves
- c. **Scholarship Committee** (V. Tatum)
  - i. No Announcements
- d. **Student Services Committee** (Amelia Yarbrough)
  - i. Officer Update
    - 1. Vice-Chair: Katheryn Bourne
    - 2. Secretary: Kelly Goodwin

7) **Comments:** Next Student Affairs Council meeting –Friday, November 12, 2021:

8) **Adjournment:** There being no further business the SAC meeting was adjourned at 11:41 a.m.