



# Student Address and Tuition Change Request Form

Name \_\_\_\_\_ SouthArk Student ID \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

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*South Arkansas Community College determines a student's legal residency for tuition at time of admissions to the college.*

To demonstrate residency, a student must present documents to the Registrar's Office. All documents must display:

- Student Name
- Student's Physical Address (not P. O. Box) with date residence was established

The following documents may be used to support Proof Of Residency:

- Current Arkansas Driver's License
- Personal Property Tax Assessment with current legal residence listed
- Bona Fide rental property lease agreement
- Real estate contract with current legal residence listed
- Utility Bill with service initiation date and physical address
- Vehicle Registration
- P O Box Rental receipt only with verified physical address and date of rental
- Letter from county clerk with date registered to vote and physical address

NOTE: Student may be asked to present additional documentation

### NEW LEGAL RESIDENCY ADDRESS:

Street Address:		
City:	State:	Zip Code;

- ❖ Please remember to submit supporting documentation
- ❖ If eligible, any change in tuition rate will take affect (6) months following date residency was established. If Eligibility Determination Date falls within a major term (fall/spring), any change in tuition rate will be effective at the beginning of said term.

By signing, I hereby affirm that all information provided is complete and accurate.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_